

DEPARTMENTAL STANDARDS FOR EQUIVALENCY

1. When considering the establishment of discipline equivalency standards, please consider that California Education Code §87359(b) requires that “each individual faculty member...possess qualifications that are ***at least equivalent to the applicable minimum standards.***” Fill out the application that is included with this set of instructions. Please use the current *Minimum Qualifications for Faculty and Administrators in California Community Colleges*.
 - a. Fill out the top half of the front side of the application. For the name of the discipline, please use the name given in the current disciplines list. If your department uses a different name for the discipline, you may include that in parenthesis as well. For item I, a majority of faculty from the discipline or related disciplines is required to sign in support
 - b. For item II, please copy word for word the statement in the current disciplines list.
 - c. For item III, please list the requirements your department wants as “the equivalent.” Please do **not** use any of the wording from item II. If you do not wish to allow any equivalencies, please state “none.” However, you might want to use the following wording instead of none:
 - i. A master’s degree of a different name not normally used, or that is new to the discipline, yet which contains the equivalent coursework to the above master’s degree/one of the above master’s degrees.
 - d. For item IV, please provide an explanation that justifies this policy.
2. Have the department vote, including faculty members from all Madera Community College (MCC)/Oakhurst campuses as applicable, on the proposed policy. Next have the department chair or division representative sign the application after it is approved. Then have the division dean review it and sign it as well.
3. The division dean will send the application to the MCC Equivalency Committee.
4. The application will go to the MCC Equivalency Committee Chair. If it is technically correct, it will go before the Equivalency Committee for consideration at the next available meeting. If it is **not** technically correct, it will be sent back to the department for changes. Please make the changes and go back to step 2.
5. Faculty in a discipline area may submit local standards for equivalency at any time; however, these standards will not take effect until the beginning of the next regular semester. As a result, changes to local equivalency standards will be recognized and officially recorded only twice per year—at the beginning of the Fall semester and at the beginning of the Spring semester. All spring semester submissions will carry throughout the Summer terms.
6. If the Equivalency Committee does not approve the policy, it will recommend changes. You can either make the changes or appeal the Equivalency Committee’s decision.
7. As the *Minimum Qualifications* handbook is updated annually, departments should review their department policy, revise as necessary, and resubmit revisions to the Equivalency Committee for review. Departments are also encouraged to take their proposed policies to the State Academic Senate’s Standards and Practices Committee to try to enact change in the Disciplines List Revision Handbook.

**APPLICATION FOR ACCEPTANCE OF A
DEPARTMENTAL POLICY FOR EQUIVALENCY**

From (Chair): Traci Menz

Date: 8/26/22

Department: DSP&S

Extension: 4864

Discipline(s): Developmental Services Instructor

I. TENURED FACULTY SIGNATURE(S)

Signature of the Tenured Faculty Who Determined that the Proposed Policy Should Satisfy the Equivalency Requirements:

Printed Name: Traci Menz

Signature: Traci Menz Date: 10/18/22

(If tenured faculty member in the discipline is not available, a tenured faculty member from a "related discipline", as defined in the Minimum Qualifications for Faculty and Administrators in California Community Colleges handbook, may sign after consulting with the non-tenured faculty.)

A majority of faculty from the discipline or related disciplines is required to sign in support below.

Printed Name: Ashley Calhoun

Signature: Ashley Calhoun Date: 10/27/22
Support: Oppose:

Printed Name: Melissa Affeldt

Signature: Melissa Affeldt Date: 10/27/22
Support: Oppose:

Printed Name: Sam Morgan, SAMUEL MORGAN

Signature: Sam Morgan Date: 10/28/22
Support: Oppose:

Printed Name: Dawnielle Janssen

Signature: Dawnielle Janssen Date: 10/27/22
Support: Oppose:

DEPARTMENT CHAIR OR DIVISION REPRESENTATIVE SIGNATURE

Printed Name: Maria Ensminger _____

Signature: Maria Ensminger Date: 11/9/2022

Do any of the colleges in the district offer a comparable program? Yes No

If so, which colleges: Reedley College, Fresno City College

If applicable, have MCC Faculty reviewed this departmental policy with the appropriate faculty at the other colleges offering a comparable program? Yes No

If so, which instructors: Melissa Affeldt (Reedley College), Leslie Silva (Fresno City College)_____

(Faculty from other colleges may include a statement of support or non-support).

DEAN OF INSTRUCTION/STUDENT SERVICES SIGNATURE

Printed Name: Julie Preston-Smith_____

Signature: J.P. Smith Date: 11/9/22

I. Statement of minimum qualifications as defined in the *Minimum Qualifications for Faculty and Administrators in California Community Colleges* handbook:

Master's or equivalent foreign degree, in the category of disability, special education, education, psychology, educational psychology, or rehabilitation counseling; AND 15 semester units of upper division or graduate study in the area of developmental disabilities.

II. Recommended Departmental Policy for an *Equivalency*:

It is recommended that Madera Community College accepts as equivalent to the master's degrees listed in Section I, the following human services human services master's degrees: Clinical Rehabilitation and Mental Health Counseling, Social Work, Educational Counseling, Guidance Counseling, College Counseling, Community Counseling, Counseling Psychology, Clinical Psychology, Marriage and Family Therapy, or Marriage, Family, and Child Counseling.

In addition, it is recommended that Madera Community College accepts as equivalent to the 15 semester units of upper division or graduate study in the area of developmental disabilities stated in Section I, a combination of twelve semester units of upper division or graduate study in the area of developmental disabilities and the equivalent of one-year full-time experience working primarily with persons with disabilities.

III. Please provide an explanation that justifies this policy if different than state minimum qualifications:


A search of master's degrees in California showed that the following terms were used to describe master's degrees that met the intent of Title 5; Clinical Rehabilitation and Mental Health Counseling, Social Work, Educational Counseling, Guidance Counseling, College Counseling, Community Counseling, Counseling Psychology, Clinical Psychology, Marriage and Family Therapy, or Marriage, Family, and Child Counseling. The coursework in these master's degrees prepares graduates with the knowledge and skills necessary to understand the principles of psychology, counseling, guidance, and the welfare of students in academic and social situations. Therefore, these degrees have general course work to provide the foundation needed for community college Developmental Services Instructors. All applicants with any of the alternate degrees listed in Section II above must also meet the unit requirement and/or the combination of the unit requirement and job experience for specialization in serving students with disabilities, as in Section I. Examples of upper division or graduate level course work related to people with disabilities includes but is not limited to the following: Human Behavior and the Social Environment, Cultural Diversity and Oppression, Seminar in Foundations for Social Work Practice, Psychology of Sexuality, Human Learning and Behavior, Abnormal Psychology, Behavior Modification, Counseling and Mental Health, Professional Practice in Family Counseling, Multicultural Aspects in Counseling, and Psychological Aspects of Physical Disability.

ACTION OF THE MADERA COLLEGE ACADEMIC SENATE COMMITTEE ON EQUIVALENCY

The Department Policy is:

approved: X

denied: _____

Signature of Equivalency Committee Chair (or designee): 

Date: 11/15/22

Comments: _____

