

### How to Search for Classes



# SEARCHING FOR CLASSES

- Location Select Madera Community College or Oakhurst Center.
- 2. Term Select the term you want to take the class in.
- 3. Courses and Sections Select the "Subject" of the class you want to take, enter the "Course Number" and leave the "Section" blank.
  - i. Example: ENGL 1A, subject is "English" and the course number is "1A."
- Search Click the "Search" button at the bottom of the screen.

Search for Classes		
Subject Search Advanced Search		
Catalog Advanced Search Results View		
Catalog Listing		
Section Listing		
Location		
Select Location 🗸		
Term	Meeting Start Date	Meeting End Date
Select Term 🗸	MM/dd/yyyy	MM/dd/yyyy
Courses And Sections		
Subject 🗸	Course number	Section
Subject	Course number	Section
Subject 🗸	Course number	Section







## UNDERSTANDING THE SEARCH RESULTS PAGE

#### **Section Status Column**

- Open Means there are spots available in the class.
- Waitlisted Means the class is full and students are put on a waitlist to get in to the class if spots become available.
- Closed Means the class and waitlist are full already.

#### **Availability Column**

- First number listed Amount of spots currently available in the class.
- Second number listed The maximum amount of students allowed in the class.
- Third number listed The number of students on the waitlist.

Term 🔨	Section 🗼 Status 🍾	Section Name 🔥	Title	Dates	Location	Instructional Methods	Meeting Information	Faculty 💊	Availability 🔊	Credits 🔹
Fall 2024	Open	<u>COUN-53-79901</u>	COLLEGE/LIFE MGMT	08/12/2024-12/13/2024	Madera 100% Online	Lec Internet	Times TBD 08/12/2024 - 12/13/2024 MC WEB (LECDI)	Requejo, T	8/35/0	3.00000 Credits
Fall 2024	Open	<u>COUN-53-79998</u>	COLLEGE/LIFE MGMT	09/16/2024-12/06/2024	Madera Hybrid	Lecture Lec Internet	M 11:00 AM-12:15 PM 09/16/2024 - 12/06/2024 AV1 149 (LEC) Times TBD 09/16/2024 - 12/06/2024 MC WEB (LECDI)	Espinoza, G	8/30/0	3.00000 Credits
Fall 2024	Open	ENGL-1A-79536	READ & COMP	08/12/2024-12/13/2024	Madera Community College	Lecture	M, W, F 8:00-9:10 AM 08/12/2024 - 12/13/2024 AV1 249 (LEC)	Leech, S	1/30/0	4.00000 Credits
Fall 2024	Waitlisted	ENGL-1A-79542	READ & COMP	09/09/2024-12/13/2024	Madera 100% Online	Lec Internet	Times TBD 09/09/2024 - 12/13/2024 MC WEB (LECDI)	Miller, E	0/30/3	4.00000 Credits
Fall 2024	Waitlisted	PSY-2-79629	GEN PSYCHOLOGY	08/12/2024-12/13/2024	Madera 100% Online	LEC Simultaneous Internet	T, Th 2:30-3:45 PM 08/12/2024 - 12/13/2024 MC WEB (LECSI)	Smith, A	0/50/0	3.00000 Credits





## **UNDERSTANDING DATES AND LOCATION INFORMATION**

#### **Dates Column**

Be aware of the class start and end date. Full-term 18-week classes run August through December in the fall and January through May in the spring.

 Short-term and/or late-start classes end earlier or start later each term, but cover the same amount of information as full-term 18-week classes.

#### **Summer Dates**

Summer classes usually begin in late May for 4 and 10-week classes, and June for 6 and 8-week classes.

 Summer 4-week classes are not recommended for HSE students because these classes run during your high school finals in the spring.

Dates	Location
08/12/2024-12/13/2024	Madera 100% Online
09/16/2024-12/06/2024	Madera Hybrid
08/12/2024-12/13/2024	Madera Community College
09/09/2024-12/13/2024	Madera 100% Online
08/12/2024-12/13/2024	Madera 100% Online

#### **Location Column**

The listed location is where that class will take place.

- Madera Community College Class will take place in-person on the college campus.
- Madera Hybrid Class will take place inperson on the college campus and also online.
- Madera 100% Online Class will take place completely online.
  - Online classes may or may not have regularly scheduled meetings times that will take place via Zoom. (This will be explained on the next slide.)





### **UNDERSTANDING MADERA 100% ONLINE INFORMATION**

#### **Instructional Methods Column**

When "Madera 100% Online" is listed under the Location column, the class is an online class. The Instructional Methods column will let you know if that class has any regularly scheduled meeting times or not; "LEC Internet" or "LEC Simultaneous Internet."

- **LEC Internet** <u>No regularly scheduled meeting times.</u> All class information will be available in Canvas.
- LEC Simultaneous Internet <u>Regularly scheduled meeting</u> <u>days and times</u> that you will have to attend online via Zoom. The instructor will provide this information via an email, in their class syllabus, or in Canvas.
  - Meeting days and times will be located in the Meeting Information column.

Location	Instructional Methods 🔹 🗸	Meeting Information 🗼
Madera 100% Online	Lec Internet	Times TBD 08/12/2024 - 12/13/2024 MC WEB (LECDI)
Madera Hybrid	Lecture Lec Internet	M 11:00 AM-12:15 PM 09/16/2024 - 12/06/2024 AV1 149 (LEC) Times TBD 09/16/2024 - 12/06/2024 MC WEB (LECDI)
Madera Community College	Lecture	M, W, F 8:00-9:10 AM 08/12/2024 - 12/13/2024 AV1 249 (LEC)
Madera 100% Online	Lec Internet	Times TBD 09/09/2024 - 12/13/2024 MC WEB (LECDI)
Madera 100% Online	LEC Simultaneous Internet	T, Th 2:30-3:45 PM 08/12/2024 - 12/13/2024 MC WEB (LECSI)





### **UNDERSTANDING MEETING INFORMATION**

#### **Meeting Information Column**

This is where you can find the days, times, building, and room location for when and where your class will meet.

#### Madera Community College (Location):

• Meeting Information will list days, times, building and room location.

#### Madera 100% Online (Location):

- Lec Internet (Instructional Methods) Meeting Information will list "Times TBD", but there are no meetings days/times for this class.
- LEC Simultaneous Internet (Instructional Methods) Meeting Information will list days and times meeting will take place online via Zoom.

#### Madera Hybrid (Location):

• Meeting Information will list days, times, building and room location for in-person meetings and "Times TBD" for the online portion of the class.

Location	Instructional Methods	Meeting Information 🔥 🗸
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### **ADDITIONAL SECTION DETAILS**

#### **Section Details Information**

If you click on the class link under the Section Name column, a dialogue box will open with that class's "Section Details." It will list some of the same information from the search results page, but also additional information like:

- Requisites Any classes that need to be taken before or at the same time as taking the class listed.
- Course Description A description of what will be covered in the class listed and what degree, general education, and/or transfer requirements the class meets.
- Books You can click on the Bookstore Information link to see what textbook(s) or materials are needed for the class.
  - Remember, HSE students are responsible for paying for their own textbooks and class materials.

	Section Name   Status   Fall 2024   Open   COUN-53-79901			
Section Details				
COUN-53-79901 COLLEGE/LIFE MGMT Fall 2024				
Instructors	Requejo, T			
Meeting Information	Times TBD 08/12/2024 - 12/13/2024 Madera 100% Online, McC WEB (Lec Internet)			
Dates	08/12/2024 - 12/13/2024			
Seats Available 🚺	8/35/0			
Credits	3			
Grading	Graded, Pass/No Pass			
Requisites	None			
Course Description	This course is designed for first-year college students. It will prepare students for college life and academic success. Topics will include personal growth and development, academic goal development, campus resources, student success strategies, diversity and cultural awareness, and maintaining a healthy lifestyle. ADVISORIES: Eligibility for Mathematics 201. (A, CSU-GE, UC)			
Additional Information	This is a 100% online class			
Торіс	Lifelrn/Selfd			
Books	Bookstore Information			
Transfer Status	Transfers to both UC/CSU			
	Close			



## **INFORMATION YOU NEED FOR YOUR HSE PACKET**

#### Section Name Column

This is the information needed on your HSE packet when you list the course title/number for the class you want to take.

- For example, the first class listed below is COUN-53-79901
  - Course title is COUN 53
  - Course number is the 5-digit section number 79901

#### **Credits Column**

This is the number units your class is worth.

For example, the COUN-53-79901 class is worth 3 units

	Section 🔨 Status 🎽	Section Name 🔥	Title	Dates	Location	Instructional Methods	Meeting Information 🔹	Faculty 🔨	Availability 🔨	Credits 🗸
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### **ADDITIONAL INFORMATION TO BE AWARE OF**

#### **Icons Located in Section Name Column**

- Dollar sign on a textbook with a line through it Means that class uses a Zero Cost Textbook that will be provided for free by the instructor.
- Dollar sign in a blue circle with an arrow pointing down – Means that class uses a low cost textbook that is under \$40.
- Red flag Means that class is for a specific group of students and is not available to everyone. We recommend that you do not select that class for HSE.
- Chain link Means that class has a corequisite that has to be taken with the class listed.

	Section 🔥 Status 🎽	Section Name	Title
Fall 2024	Open	<u>COUN-53-79901</u>	COLLEGE/LIFE MGMT
Fall 2024	Open	<u>COUN-53-79998</u>	COLLEGE/LIFE MGMT
Fall 2024	Open	ENGL-1A-79536 🂱	READ & COMP
Fall 2024	Waitlisted	ENGL-1A-79542	READ & COMP
Fall 2024	Waitlisted	PSY-2-79629	GEN PSYCHOLOGY





### LISTING YOUR CLASSES ON THE HSE PACKET

#### Important Reminders When Listing Classes

- Be sure to include the 5-digit section number, course title, and the number of units for each class.
- HSE students are only allowed to take up to 11 units per semester.
- We can only process Madera Community College or Oakhurst Center classes for registration.
  - Fresno City College, Reedley College, or Clovis Community College classes must be submitted to that college's HSE program for processing.

#### Listing the Same Class Twice

You may want to list the same class twice in case the class you want is almost full, but there is another section that has more spots available. We will try registering you for the first class, but if it is full then we will automatically try registering you for the other section listed.



#### Name: Maddie Lion College ID #: 1234567 Birth Date: 8/10/20 Address: 30277 Ave 12 City: Madera State: CA Zip: 93638 HS Grad Year: 2026 Phone: 559.675.4800 Email: mcc@maderacollege.edu School Year 20 24 Grade Level when class starts: 10 High School: Madera CC Term: Fall This approval form for the following: College Campus: MCC Step 2: HIGH SCHOOL APPROVAL (11-unit limit) Course # Course Title Course Title Units Course # Units 12345 ENGL-1A FX 4 PSY 2 71234 COUN 53 76543 1. 3 3 COUN 53 4. 2. 75432





# WE ARE HERE TO HELP!

Contact us if you have any questions!

Email: <u>dualenrollment@maderacollege.edu</u>

Phone: 559.675.4160

Visit <u>www.maderacollege.edu/hse</u> for more information about High School Enrichment.



