

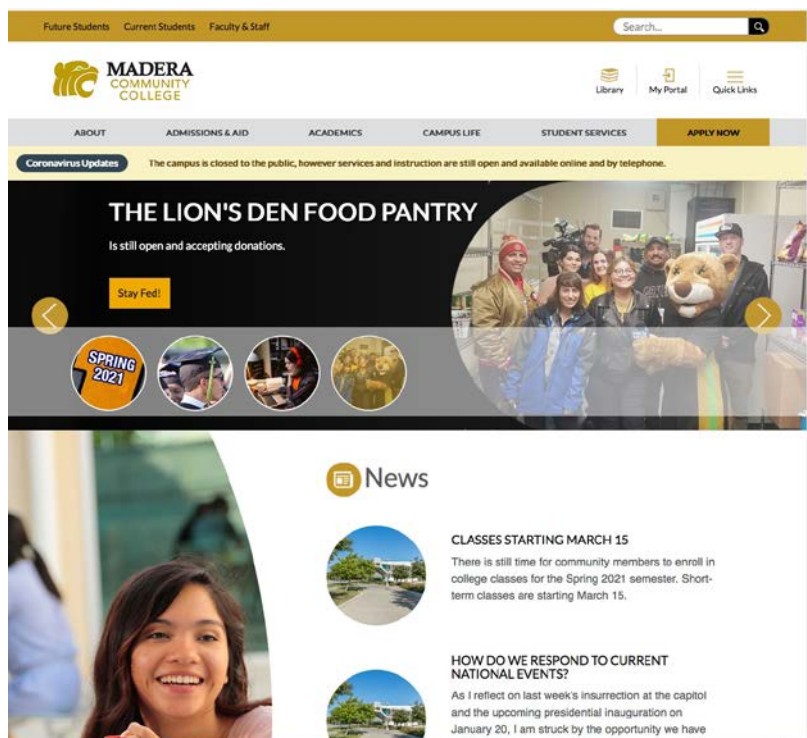


**MADERA COMMUNITY COLLEGE
at Oakhurst
SPRING 2023 CLASS SCHEDULE**

MADERA COMMUNITY COLLEGE IS “ONLINE” AT WWW.MADERACOLLEGE.EDU

Want to take classes at Madera Community College?

- Click on the Admissions & aid tab at www.maderacollege.edu
- Complete WEB Application
- In this schedule, look for the registration and payment of fees schedule, page 7
- Complete all steps listed under your category prior to registration
- Register for classes in Self-Service
- Pay fees in person, in Admissions & Records (AM-161,) or online in your Self-Service account.
- Questions? Call (559) 675-4800



Using the Madera Community College Website:

- Apply for Admission by clicking on the orange “Apply Now” button on the upper right hand side
- Find Self-Service in the “My Portal” button at the top of the page
- Financial Aid information can be found under “Admissions & Aid” under the Madera Community College logo



SPRING 2023 CLASS SCHEDULE

This class schedule is subject to change without prior notice. Madera Community College reserves the right to cancel scheduled classes due to availability, or for other reasons.

Please consult the college catalog for general information, course descriptions, and requirements for graduation, general education, certificates and transfer to other institutions. The catalog is available online. Madera Community College is a public two-year college of the State Center Community College District. This institution does not discriminate on the basis of race, gender, sexual orientation, disability, religion or age. Upon request, the college schedule is available in large print, audio tapes, and Braille in the High Tech Center. For more information, call (559) 675-4800. This class schedule is subject to change without prior notice. Madera Community College reserves the right to cancel scheduled classes due to availability, or for other reasons.

The Madera Community College Class Schedule is an official publication of Madera Community College.

SCCCD Board of Trustees: Richard M. Caglia, Magdalena Gomez, Deborah J. Ikeda, Nasreen Johnson, Bobby Kahn, Danielle Parra, and Annalisa Perea.

- Dr. Carole Goldsmith, Chancellor
- Jerome Countee, Vice Chancellor, Educational Services & Institutional Effectiveness
- Julianna Mosier, Vice Chancellor, Human Resources
- Wil Schofield, Vice Chancellor, Administration & Finance
- Christine Miktarian, Vice Chancellor, Operations & Information Systems
- Dr. Lucia Robles, Vice President, Ed Services & Institutional Effectiveness
- Dr. Ángel Reyna, Campus President, Madera Community College
- Randy Vogt, Vice President of Administrative Services, Madera Community College
- Dr. Marie Harris, Vice President Learning and Student Success. Madera Community College

ACADEMIC CALENDAR

SPRING 2023 ACADEMIC YEAR

DATE	DAY OF THE WEEK	ACADEMIC EVENT
October 7	(F)	Last Day to drop a full-term class (letter grades assigned after this date) for Fall 2022
October 11	(T)	Spring 2023 priority registration begins, by assigned date, for continuing students
October 24	(M)	Spring 2023 registration begins for first-time college students who are fully matriculated
October 10 - December 9	(M-F)	Short-Term classes, second nine weeks for Fall 2022
November 4	(F)	Open enrollment including High School Enrichment students
November 11	(F)	Veterans Day (no classes held, campus open)
November 24-25	(Th-F)	Thanksgiving holiday (no classes held, campus closed)
December 5-9	(M-F)	Fall 2022 final exams week
December 9	(F)	End of Fall 2022 semester
January 9	(M)	Start of Spring 2023 semester
January 9 - March 10	(M-F)	Short-term classes, first nine weeks for Spring 2023
January 16	(M)	Martin Luther King, Jr. Day observed (no classes held, campus closed)
January 20	(F)	Last day to drop a Spring 2023 full-term class for full refund
January 27	(F)	Last day to register for a Spring 2023 full-term class in person

DATE	DAY OF THE WEEK	ACADEMIC EVENT
January 27	(F)	Last day to drop a Spring 2023 full-term class to avoid a "W" in person
January 29	(SU)	Last day to drop a Spring 2023 full-term class to avoid a "W" on Self-Service
February 10	(F)	Last day to change a Spring 2023 class to/from Pass/No-Pass grading basis
February 17	(F)	Lincoln Day observance (no classes held, campus closed)
February 20	(M)	Washington Day observance (no classes held, campus closed)
March 10	(F)	Last Day to drop a full-term class (letter grades assigned after this date)
March 13 - May 19	(M-F)	Short-term classes, second nine weeks
April 3-6	(M-Th)	Spring recess (no classes held, campus open)
April 7	(F)	Good Friday observance (no classes held, campus closed) (classes reconvene April 10)
May 15-19	(M-F)	Spring 2023 final exams week
May 19	(F)	End of Spring 2023 semester/commencement
May 29	(M)	Memorial Day holiday (no classes, campus closed)

4 SPRING 2023 CLASS SCHEDULE

CONTENTS/INDEX

TOPIC	PAGE NUMBER
Academic Calendar	3
Academic/Progress Probation Assistance	13
Academic Regulations	74
Admissions	8
CSU General Education Worksheet	89
Campus Offices	94
Campus Policies	85-86
Campus Services	75-82
Certificate/Degree Programs	12
Class Planner	96
Computer/Network Equipment - Procedure for Use of	79
Course Abbreviations	90
Enrollment Steps	6
Faculty Office Directory - Madera Community College Center	92-93
Faculty Office Directory - Madera Community College at Oakhurst	93
Fees	80-81
Final Exam Schedules	100
Financial Assistance	83
General Education Requirements for an Associate Degree Worksheet	87
How to Read This Schedule	5
Intersegmental General Education Transfer Curricula (IGETC) Information	90
Intersegmental General Education Transfer Curricula (IGETC) Worksheet	91
Madera Community College Courses Spring 2022	15-73
Maps - Campuses	97-99
Maps to Community College Centers	97
Online Registration	11
Open Enrollment Policy	86
Placement Test	9
Prerequisites	9
Refund Fee Policy and Schedule	82
Registration & Payment of Fees Schedule	7
Room Codes	94
Student Expenses	81
Study Aboard	78
Work Experience Information	27

Madera Community College

30277 Avenue 12 (& Road 30)
Madera, CA 93638
(559) 675-4800

Madera Community College at Oakhurst

P.O. Box 1910 • 40241 Hwy 41 • Bldg. Site "G"
Oakhurst, CA 93644
(559) 683-3940

FREQUENTLY CALLED NUMBERS AT MCC	(AREA CODE 559)
Main Switchboard	675-4800
Admissions and Records	675-4848
Business Services Office	675-4149
Bookstore	675-4837
Cafeteria	675-4850
CalWORKs	675-4840
Career Resource Center	675-4882
Child Development Center	675-4865
College Activities	675-4865
Counseling	675-4141
Disabled Students Programs & Services	675-4719
Financial Aid	675-4849
Health Services	675-4759
Library	675-4835
Tutorial Center	675-4789



HOW TO READ THIS SCHEDULE ...

This is the abbreviation of the department and the course number, title and number of units. (If the number is followed by the letter "H", the class is for students in the Honors Program only.) The number of units determines the enrollment fees.

Special information regarding a class may be included above the course listing. Such information as prerequisites and advisory information needed before a student takes the course.

Comments - these are important additional class information.

BUSINESS ADMINISTRATION

BA 10 INTRODUCTION TO BUSINESS (3 Units)
 A survey in business providing a multidisciplinary examination of how culture, society, economic systems, legal, international, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the U.S. and a global society. Demonstrates how these influences impact the primary areas of business including: organizational structure and design leadership, human resource management, organized labor practices marketing organizational communication technology entrepreneurship legal, accounting, financial practices the stock and securities market and therefore affect a business' ability to achieve its organizational goals.

ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. **(A, CSU, UC (C-ID BUS 110))**

Full Term Class Offering(s)

BA-10-52092	(MWF)	9:00am-9:50	BUS 42	
BA-10-52093	MWF	2:00pm-2:50	(BUS 43)	R.NASALROAD A.BALAKIAN
(Requires 3 arranged hours each week.)				
BA-10-52094	MW	6:00pm-9:15	LFS 11	W.MENEFFEE

Online Class Offering(s)

BA-10-52095	ARR	ARR	WEB	(M.SORENSEN)
-------------	-----	-----	-----	--------------

(Students must check their Blackboard accounts by the first day of the semester. Failure to do so may result in a student being dropped from the course. Instructors may also require one or more face to face meetings. Please contact your instructor for more information. Instructor's contact information can be found at: www.reedleycollege.edu)

The schedule number used to sign up for classes.

The time of day the class meets.

Indicates if a course is degree applicable, CSU or UC transferable, CSU-GE, IGETC, C-ID.

Where the class meets; either the campus building and room number, or the off-campus location. See the campus map for more information. "WEB" indicates the class is taught online.

Shaded areas mean the class meets after 4:30 p.m.

The day or days of the week the class meets. "ARR" indicates that class hours are arranged by the instructor.

C-ID identifies courses commonly taught at California Community Colleges and California State Universities. C-ID courses on one campus will be accepted "in lieu of" comparable C-ID courses on another participating campus.

The name of the instructor for the class. The word "STAFF" indicates that the instructor has not yet been determined when the schedule was printed.



6 SPRING 2023 CLASS SCHEDULE

ENROLLMENT STEPS

1. APPLICATION/ADMISSIONS

The first step is to complete an application for admission. Applications are available online at www.maderacollege.edu > Apply Now, located on the right side of the page. Computers with Internet access are available in the Library.

2. ACTIVATE YOUR SELF-SERVICE AND SCHOOL EMAIL ACCOUNTS

Activate your Self-Service Student Account at www.maderacollege.edu > My Portal > Student Links > Self-Service. New, former, and returning students, please allow 2-3 business days after submitting your application for admission.

3. ORIENTATION

Participate in a Madera Community College orientation. Attend the orientation online at <http://www.maderacollege.edu/getting-started/Orientation.html>.

4. TESTING

Math and English placement tests are no longer required under AB 705 legislation. For students whose first language is not English, students can take the English for Multi-Lingual Students (EMLS) placement test to determine which course is most appropriate for their skill level.

5. COUNSELING AND ADVISEMENT

Meet with a college counselor. A Madera Community College counselor can help take the guess-work out of selecting classes and will help you plan your educational path. Make an appointment online at <http://www.maderacollege.edu/student-services/counseling/online-appointment-scheduling.html>

6. FINANCIAL AID

If you need financial assistance, Madera Community College is committed to helping you obtain financing for your education. For those that qualify, Financial aid includes scholarships, grants, loans, and on-campus employment. Visit the Madera Community College Financial Aid Office at www.maderacollege.edu/financialaid. Financial Aid applications are available online at <https://studentaid.gov/h/apply-for-aid/fafsa>.

7. REGISTRATION

Register for classes. Students who are first to complete steps one through five are the first to register. Students can register online in their Self-Service account at www.maderacollege.edu, in person at the Admissions and Records Office or at Reg-To-Go at their high school. The fall semester begins in mid-August and ends in mid-December. The spring semester starts in early January and ends in mid-May. Summer sessions begin in late May and early June and end in late July.

8. PAY FEES

Pay your fees within 48 hours of registering for your classes. If you receive financial aid, you still need to make sure that your fee balance is paid. You can pay your fees in Admissions & Records (AM-115) or online in your Self-Service account.

9. BUY YOUR BOOKS AND PARKING PERMIT

Bring your schedule, and purchase your books at the Bookstore. If you plan to park on campus, parking permits are \$30 per semester, and \$20 during the summer and may be purchased in the Bookstore.

10. STUDENT EDUCATIONAL PLAN (SEP)

Meet with a counselor to develop a semester-by-semester student educational plan (SEP) based on your educational and individual goals.

11. FOLLOW-UP APPOINTMENT

After developing your SEP, make a follow-up appointment with a counselor to discuss certificates, degrees, majors, and to revise and complete your SEP.

12. ATTEND CLASS

Go to class! If you miss the first day of class, your seat may be given away to another student!



STATE CENTER COMMUNITY COLLEGE DISTRICT

SPRING 2023 Registration and Payment of Fees Schedule

Spring 2023 fees are due based on the date you register in each class.

TERM	PAYMENT DUE
Spring 2023	Prior to the start of the term

Spring 2023 Registration Dates

DATE	REGISTRATION EVENT
Thursday, September 22, 2022	Deadline for <u>continuing</u> students to complete SEP
Friday, September 23, 2022	Deadline for District approved groups to submit list of students to District A&R
Tuesday, September 27, 2022	2023 Spring Enrichment/Dual Enrollment application opens
Tuesday, September 27, 2022	Schedule opens for viewing
Wed., September 28, 2022	Registration Date notifications to <u>continuing</u> students & Tiers 1, 2, 3, 5, and 7
Tues, Oct. 11 & Weds, Oct. 12	Tier 1 (Categorical Programs) in good academic standing (not required for foster youth/homeless) & fully matriculated based on quality points.
Thursday, October 13, 2022	Tier 2 - District approved groups in good academic standing
Friday, October 14, 2022	Deadline for first-time & returning students to fully matriculate by 5:00 pm
Fri, Oct. 14 - Fri, Oct. 21	Tier 3 - Continuing students with SEPs & in good academic standing (based on quality points).
Tuesday, October 18, 2022	Reg. Date notifications to 1st-time, returning & transfer students (Tiers 4 & 6)
Mon.-Tues., Oct. 24 - 25	Tier 4 - All first-time students fully matriculated
Wed.- Fri., Oct. 26 - 28	Tier 5 - Continuing students without SEPs (based on quality points)
Monday, October 31, 2022	Tier 6a - First-time students who are not fully Matriculated, and College Advancement Program
Tuesday, November 1, 2022	Tier 6b - Returning students with SEPs
Wednesday, November 2, 2022	Tier 6c - Returning students, no SEP and Transfer students with or without SEP
Friday, November 4, 2022	Open enrollment including High School Enrichment students
Friday, Nov. 11, 2022	VETERANS DAY HOLIDAY
Wednesday, Nov. 23, 2022	AB540 Affidavits Due
Thurs, Nov. 24 & Fri, Nov. 25	THANKSGIVING HOLIDAY
Weds, Nov 30 & Dec. 7, 14, 2022	Extreme Registration (1pm-6pm)
Dec. 24, 2022- Jan. 2, 2023	Campus Closed
Tue, Jan. 3 & Wed, Jan. 4	Extreme Registration (1pm-6pm)
Sunday, January 8, 2023	All registration for classes beginning the week of January 9th ends at 11:59 PM; this includes 18-week and short-term classes, including the 1st 9 weeks.
Monday, January 9, 2023	Spring 2023 Semester Begins
Monday, January 30, 2023	Census date for full term 18 week courses

8 SPRING 2023 CLASS SCHEDULE

Congratulations!

By choosing Madera Community College, you have taken the first step toward building a successful future. The college offers a wide range of educational programs, all designed to offer you the necessary skills to make your educational goals a reality.

Mission Statement

Empowering our students to succeed in an ever-changing world:

- We proudly provide quality instruction and strong community partnerships that support student's academic and workforce goals.
- We offer innovative and life-changing opportunities in a diverse, inclusive and equitable environment.
- We value our students' personal and social growth through responsive and interactive college experiences.
- We inspire hope and promote a passion for learning.

We transform students' lives through high quality college programs and services resulting in degrees, certificates, transfer programs, and career skills.

ADMISSIONS

You are eligible to apply for admission to Madera Community College if you meet one of these requirements:

- are at least 18 years old, or
- have graduated from high school, or
- are a junior or senior in high school and have the permission of your parents, high school counselor, and principal.

See page 7 of this schedule for registration and payment of fees information. Refer to the calendar on page 3 of this schedule for important dates.

Applying for Admission

If you have never attended Madera Community College (new or transfer), or have been away for two ungraded semesters or more (former), you must apply online at www.maderacollege.edu. Students who have been continuously enrolled are not required to complete an application.

Students wishing to take classes at the Madera Community College or Madera Community College at Oakhurst may apply online at www.maderacollege.edu.

New and Transfer Students Registration

Students who are first to complete the matriculation process (see Student Success/Matriculation) are granted the first opportunity to register and select courses.

Student Success/Matriculation

Every student should have an educational goal, a reason for going to college. Matriculation is the process that allows the college and the student to form a partnership which helps you attain your goals. We ask you to commit yourself to an educational objective and we will commit ourselves to helping you succeed. The components of matriculation are as follows:

Madera Community College Matriculation Checklist
(Check when completed)

- **APPLICATION/ADMISSIONS**
I have completed the Madera Community College application for admission online at www.maderacollege.edu.
- **ORIENTATION**
I have attended, or participated in, one of the orientation options offered by Madera Community College.
- **TESTING**
I have completed the placement tests (for ESL students only).
- **COUNSELING AND ADVISEMENT**
I have met with a counselor/advisor for class selection and advising. (Schedule appointments online <https://www.maderacollege.edu/student-services/counseling/index.html>)
- **FINANCIAL AID (available for eligible students)**
I have completed the FAFSA (Free Application for Federal Student Aid) online at www.fafsa.ed.gov.
- **REGISTRATION**
I have attended Reg-To-Go, OR talked with a counselor about class selection. Register on Self-Service (via MyPortal at www.maderacollege.edu) or at a designated location.
- **STUDENT EDUCATIONAL PLAN (SEP)**
I have met with a counselor to develop a semester by semester student education plan based on my educational and individual circumstances. Schedule appointments online at <https://www.maderacollege.edu/student-services/counseling/index.html>
- **FOLLOW-UP APPOINTMENT**
I have scheduled a follow-up appointment with a counselor to discuss certificates, degrees, majors and develop, revise, or complete an SEP. Schedule appointments online at <https://www.maderacollege.edu/student-services/counseling/index.html>

Matriculation Exemptions

Certain students may be exempt from several components of matriculation including assessment, orientation, and counseling/advising.

A student may be exempt from participation in assessment if the student meets the following criteria:

- The student has submitted evidence (e.g., official grade report or transcript) which provides verification of satisfactory completion of the college level prerequisite course; or
- the student chooses not to participate.

A student may be exempt from participation in orientation and/or counseling/advising if the student meets two or more of the following criteria:

- The student chooses not to participate;
- the student has completed 12 or more transferable units;
- the student has completed an associate degree or higher;
- the student has certain educational goals:
 - a. to maintain a certificate or license;
 - b. personal development (intellectual, cultural); or
 - c. to complete credits for a high school diploma or G.E.D.
- For a Matriculation Exemption form, contact the Counseling Office or Testing Center.

English/Math Placement Test

AB705 is a law signed by Governor Brown in October 2017 that went into effect January 1, 2018 and was required to be implemented starting in the Fall 2019 semester for students with transfer as a goal. This law is intended to benefit students by shortening their time to degree completion by using more effective, comprehensive placement measures (vs. assessment tests—Accuplacer), such as high school transcripts, GPAs, individual course grades, and/or other methods of guided placement. The law also provides students who have transfer as a goal the opportunity to place directly into transfer-level coursework.

English/Math Placement of students:

In previous semesters, Madera Community College used Accuplacer to determine whether students could enroll in transfer-level courses in English, Mathematics, or ESL or whether they should first take pre-transfer level courses. After AB705’s passage, students who express transfer as a goal, regardless of their GPA, now have access to transfer-level English and Mathematics courses. Madera Community College has discontinued the use of Accuplacer and other placement tests. New placement rules for both English and mathematics rely heavily on high school work (GPA, courses taken, grades earned). At Madera Community College and Madera Community College at Oakhurst we will continue to offer pre-transfer mathematics courses for students whose educational goals do not include transfer (e.g., certificates, LVN).

ESL Placement of students:

The law begins to apply for ESL students in Fall 2020. For now, existing ESL placement processes will still be administered.

Prerequisites

Prerequisite courses must be completed with a “C” (2.0) grade or better prior to enrolling in the next level course. See course listing to determine whether a particular course has any prerequisites. A student may challenge a prerequisite under certain conditions (see “Prerequisites challenge procedures” on this page). Contact the Admissions and Records Office at <https://www.maderacollege.edu/student-services/counseling/index.html> for the prerequisite challenge form and details on the conditions that apply.

- Students currently enrolled in courses that satisfy a prerequisite will be allowed to register in the next level course. However if a “C” grade or better is not achieved, students will be dropped from the higher level class.
- If you have met prerequisites through the assessment process or by completion of the required course, you may proceed to use the online (Self-Service) registration system.
- If you believe that you have met the prerequisite through some other means (e.g. completion of the prerequisite course at another college), you must see a counselor BEFORE registration to obtain a prerequisite clearance. You must have your college and/or high school transcripts on file or in hand prior to seeing your counselor for prerequisite clearance. Once the prerequisite has been cleared, you may use the online (Self-Service) registration system to register for the course(s).

Advising

Advising is available to all students. Results from placement tests may be used as part of the multi-criteria process to assist counselors in determining appropriate course placement. First-time, full-time, or degree-seeking students will be advised prior to registration. A student educational plan (SEP) will be partially developed at this time. The SEP will be reviewed and fully developed during the first semester of attendance. It is the student’s responsibility to contact their counselor and schedule an appointment to complete their SEP. Online advising is also available via the Madera Community College website at www.maderacollege.edu.

Prerequisite Challenge Procedures

A prerequisite challenge requires written documentation, explanation of alternative course work, background or abilities which adequately prepare the student for the course. A Prerequisite/Corequisite Challenge Form may be obtained from an academic counselor and should be returned to the Admissions and Records Office. Reasons for filing a prerequisite/corequisite challenge may include one or more of the following:

1. A prerequisite/corequisite is not available.
2. The prerequisite/corequisite was met at another institution.
3. The student has the documented knowledge or ability to succeed in the course without meeting the prerequisite.
4. The student believes the prerequisite/corequisite is discriminatory or being applied in a discriminatory manner
5. The prerequisite is not necessary for success in the course.

Prerequisite challenge requests must be received **prior** to the first day of the term to which they apply. Upon completing the prerequisite challenge form, the student may enroll in the challenge class by presenting this form at registration. If the challenge is not upheld, the student will be dropped from the class.

Registration Holds

All holds must be cleared prior to registration.

CODE	WHERE TO CLEAR HOLD
AR	Admissions & Records Office
BRBDC	Business Office/Collections
BRBKS	Business Office /Bookstore
BRCAF	Business Office/Cafeteria
BRDRM	Business Office/Res. Hall
BENR	Business Office/Enrollments
BRFAD	Business Office/Financial Aid
BRHLD	Business Office/Misc.
BRLAB	Business Office/Child Lab
BRLON	Business Office/Loan
BRNSF	Business Office/NSF CK
BRPOL	Business Office/Campus Police
BRLIB	Business Office/Library
DEAN	Dean’s Office
DSPS	Disabled Students Programs & Services
EOPS	EOPS
CALW	CalWORKs Office
INTL	International Students Office
O	FCC Counseling

10 SPRING 2023 CLASS SCHEDULE

Class "WAIT LIST" Requirements

When you are unable to find an open section of a course you wish to take, you have the option of being placed on a "WAIT LIST" for a specific section of that course. Please note that the following rules apply:

1. Students may add their name to any available "WAIT LIST" up to the last day of registration prior to the beginning of the term.
2. Students will be added to the "WAIT LIST" on a first-come, first-served basis.
3. Students cannot be placed on a "WAIT LIST" prior to their registration appointment date.
4. Students on a "WAIT LIST" will have first priority for any seats in a "full" class that may subsequently become available during the first 20% of the course PROVIDED that they attend each and every class meeting (for 18 week semester courses, this is the first 3 weeks of class).
5. "WAIT LIST" will be available only for current class sections that are "full" (that is, the class has reached its "maximum class size"). No "WAIT LISTS" will be available for "canceled" class sections or class sections that are not yet "full." Not all classes have wait lists.
6. Students cannot remain on a "WAIT LIST" for a section of a course that will cause a time conflict with a course section in which you are already enrolled. You will be dropped from the wait list.
7. Students cannot be placed on a "WAIT LIST" for a section of a course when you are already enrolled in another section of that same course.
8. Students cannot be on more than one "WAIT LIST" for the same course.
9. The Admissions and Records Office will regularly monitor all classes with existing "WAIT LISTS" for student drops. When an open space on the roster becomes available, the top student on the wait list will be moved into the class and notified by email of this action. We will regularly monitor wait lists up until 3 days prior to the beginning of the term. Students who are added to a "WAIT LIST" during the last 3 days prior to the beginning of the term, along with other students still remaining on the "WAIT LIST," will be informed of their status at the first class meeting.
10. On the first-day of class, instructors will determine the number of openings available in the class, and then offer spaces to students who are on the "WAIT LIST" (providing they are present in the class) in the order in which their names appear on the list. The student is responsible for officially adding the class within published registration dates. Students have until the Friday of the week in which they are added to the class to pay all fees.
11. After the "WAIT LIST" for the class is exhausted, additional openings, if any, will be filled by the instructor in accordance with existing college and district policy.

Continuing Student Registration

Continuing students may register for classes after completing the following steps:

- See the registration information on page 7 of this schedule.
- Take the registration form and meet with a counselor or advisor for program planning assistance. After your meeting, the counselor will sign your registration form.
- Register on Self-Service (www.maderacollege.edu) or at a designated location. The registration form must be signed by a counselor if a student is on academic/progress probation.

Ways to Register

Students may register online using Self-Service (www.maderacollege.edu) or at Madera Community College.

Late Registration

The last day to register for full-term fall 2022 classes in person is Friday, August 26, 2022.

Proxy Registration

The federal Family Education Rights and Privacy Act makes it illegal for the college to release a student's confidential educational records, including registration information, to anyone without the written permission of the student. Therefore, if you are unable to register for yourself, you may either register at a later date or have someone else substitute for you provided the following procedure is observed.

YOUR PROXY must have a written statement signed by you authorizing him/her to register on your behalf. Authorization to Release Student Information (FERPA) Forms are available in the Admissions & Records office. Please bring your photo ID. Contact the Admissions and Records Office for details at (559) 675-4848.

YOUR PROXY should also have a list of classes you wish to take (including several alternatives) and sufficient funds to pay the necessary fees listed under Enrollment Fees on page 70.

Accuracy of Student's Schedule

Madera Community College does not keep your registration forms on file. Once your transaction has been processed and completed, all of your documents will be returned to you.

It is your responsibility to keep all registration materials in a safe place and to bring them with you if you have a question or concern about your schedule. We will be unable to help you without your documents.

Please be sure to:

1. Double-check all the information on your class schedule before you leave the registration area.
2. Make sure that your materials have been date-stamped and initialed by an Admissions and Records staff member.
3. Prepare a personal file in which to keep all of your processed forms.
4. Should you discover an error after you leave our office, bring your date-stamped documents with you to the registration desk for review and assistance.

ONLINE REGISTRATION AVAILABLE USING SELF-SERVICE

Visit www.maderacollege.edu and click on "My Portal." Once you log in to your student portal you can access Self-Service, and other useful tools.

For variable unit courses, the default number of units is 1. If you wish to increase the number of units be sure to do so before clicking the submit button. If after registering for the variable unit, you wish to increase or decrease the units, you will need to visit the campus Admissions & Records office for assistance. Assistance is available to help you while you navigate Self-Service at 559-442-8236 and on the college website: <https://www.maderacollege.edu/admissions-aid/admissions/self-service/index.html>.

Note: Students who use Self-Service to register for or add/drop classes will not be mailed a student schedule and statement of fees printout. Please be sure to print your schedule and fees statement and refer to the payment due chart to determine your payment due date before logging off of Self-Service.

Register Online

Register faster and easier:

- Go to either Express Registration or Search and Register for classes
- A shopping cart of Preferred Sections will be created for you
- You can register or add your name on a wait list
- You must take an action and submit your request(s)
- You may also drop a class from your Preferred Sections or your Registered Sections
- All registration rules will apply to wait listed courses
- You can only be placed on one wait list per class
- If you have a time conflict, you cannot be registered for a class

Features to help you with managing Wait lists

- View your wait listed classes anytime with Manage My Wait List
- Drop wait listed classes anytime by selecting REMOVE from the Action Box
- You may also drop a class from your registered sections

Important Notice: You must wait list all corequisites classes to be considered for registration.

Time conflicts between registered classes and wait listed classes will result in a student being dropped from the wait listed class.

The screenshot displays the 'Search for Classes' interface on the selfservice.scccd.edu website. The page is titled 'Search for Classes' and features a 'Catalog Advanced Search' section. The search results view is set to 'Section Listing'. The form includes several input fields and dropdown menus for filtering search results:

- Term:** A dropdown menu labeled 'Select Term'.
- Meeting Start Date:** A text input field with a date format 'M/d/yyyy'.
- Meeting End Date:** A text input field with a date format 'M/d/yyyy'.
- Courses And Sections:** Three rows of dropdown menus for 'Subject', 'Course number', and 'Section'.
- Days Of Week:** A grid of checkboxes for Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, and Saturday.
- Location:** A dropdown menu labeled 'Select Location'.
- Time Of Day:** A dropdown menu labeled 'Select Time Of Day'.
- Time Starts by:** A text input field with a time format 'hh:mm AM/PM'.
- Time Ends by:** A text input field with a time format 'hh:mm AM/PM'.
- Course Type:** A dropdown menu labeled 'Select Course Type'.

At the bottom of the search form, there are two buttons: 'Clear' and 'Search'.

12 SPRING 2023 CLASS SCHEDULE

ASSOCIATE DEGREE AND CERTIFICATE PROGRAMS

21st Century Job Skills CA
Academic and Vocational English as a Second Language CC
Accounting AS, CA
Administration of Justice AS-T
Administrative Assistant AS, CA
Agricultural Mechanics AS, CA
Agriculture Business AS-T, AS
Agriculture Education AS
Agriculture Plant Science AS-T
American Sign Language AA, CA
Art History AA-T
Art: Two-Dimensional AA
Associate Teacher CA
Backcountry Skills C
Basic English as a Second Language CC
Basics of Computers C
Biological Science AS
Biology AS-T
Business Administration AS-T
Business Administration 2.0 AS-T
Business Administration, Entrepreneur AS
Business Administration: General Business AS
Business Administration: Management AS
Business Administration: Marketing AS
Business Administration-Information Systems Management AS
Business Foundations CA
Child Development AS, CA
Communication Studies AA-T, CA
Computer Science AS
Creative Writing C
Crime Scene Investigation CA
Criminology-Corrections AS, CA
Criminology-Law Enforcement AS, CA
Dev Services Cert in Life Skills/Community Emphasis C
Dev Services Cert in Life Skills/Workability Emphasis C
Early Childhood Education AS-T
Early Intervention Assistant CA
Economics AA-T
Elementary Teacher Education AA-T
Engineering AS
English AA-T, AA

Entry Level Business Skills CA
Environmental Horticulture AS, CA
History AA-T
Hospitality Management C
Human Services CA
Industrial Maintenance Technician AS, CA
Information Systems CA
Information Systems, Information Technology Support Option AS
Information Systems, Networking AS, CA
Information Technology Support Technician CA
Intermediate Academic and Vocational English as a Second Language CC
Kinesiology AA-T
Liberal Arts & Sciences: Arts & Humanities AA
Liberal Arts & Sciences: Natural Sciences AA
Liberal Studies AA
Licensed Vocational Nursing AS, CA
LVN-RN AS, CA
Machine Tool Technology AS
Machinist CA
Maintenance Mechanic C
Managerial Assistant CA
Manufacturing 1 CA
Mathematics AS-T, AS
Medical Administrative Assistant AS, CA
Office Assistant CA
Philosophy AA-T
Physical Science AS
Physics AS-T
Plant and Soil Science AS
Political Science AA-T
Psychology AA-T
Social Science AA
Social Work and Human Services AA-T
Sociology AA-T
Spanish AA-T
Speech Aide CA
Speech-Language Pathology Assistant AS
Studio Arts AA-T
Welder CA
Welding Technology AS

See Associate Degree requirements worksheet on page 77. For complete information on each major see the Madera Community College catalog.

AA or AS = Associate Degree. Must complete 60 units with a minimum 2.0 grade point average. Specific courses must be completed in the general education pattern and in a major.

AA-T = Associate in Arts Degree in (program) for Transfer.

AS-T = Associate in Science Degree in (program) for Transfer

CA = Certificate of Achievement program

CC = Certificate of Completion/Certificate of Competency

C = Certificate in specific discipline/department/division (fewer than 16 units). No general education is required for a certificate. However, courses may have basic skills prerequisites.

ACADEMIC/PROGRESS PROBATION ASSISTANCE

Counseling Hours: Monday - Thursday 8:00 a.m. - 5:00 p.m. and Friday 8:00 a.m. - 5:00 p.m., occasional Saturdays.

COUNSELING IS REQUIRED IF YOU ARE ON ACADEMIC/PROGRESS PROBATION.

CODE	DESCRIPTION OF CODE
P1	Progress Probation Level 1 - you must attend a retention workshop
P2	Progress Probation Level 2 — you must schedule an appointment to meet with a counselor.
PD	Progress Dismissal — you must schedule an appointment to meet with a counselor and will not have access to the Self-Service registration system. You may be required to petition for re-admission.
A1	Academic Probation Level 1 — you must attend a retention workshop.
A2	Academic Probation Level 2 — you must schedule an appointment to meet with a counselor.
AD	Academic Dismissal — you must schedule an appointment to meet with a counselor and will not have access to the Self-Service registration system. You may be required to petition for re-admission.
P1A1	Progress Probation Level 1 & Academic Probation Level 1 — you must attend a retention workshop.
P1A2	Progress Probation Level 1 & Academic Probation Level 2 — you must schedule an appointment to meet with a counselor.
P1AD	Progress Probation Level 1 & Academic Dismissal — you must schedule an appointment to meet with a counselor and will not have access to the Self-Service registration system. You may be required to petition for re-admission.
P2A1	Progress Probation Level 2 & Academic Probation Level 1 — you must schedule an appointment to meet with a counselor.
P2A2	Progress Probation Level 2 & Academic Probation Level 2 — you must schedule an appointment to meet with a counselor.
P2AD	Progress Probation Level 2 & Academic Dismissal — you must schedule an appointment to meet with a counselor and will not have access to the Self-Service registration system. You may be required to petition for re-admission.
PDA1	Progress Dismissal & Academic Probation Level 1 — you must schedule an appointment to meet with a counselor and will not have access to the Self-Service registration system. You may be required to petition for re-admission.
PDA2	Progress Dismissal & Academic Probation Level 2 — you must schedule an appointment to meet with a counselor and will not have access to the Self-Service registration system. You may be required to petition for re-admission.
PDAD	Progress Dismissal & Academic Dismissal — you must schedule an appointment to meet with a counselor and will not have access to the Self-Service registration system. You may be required to petition for re-admission.

SPRING 2023 SESSION DATES

SESSION	DATES
18-Week Full Session	January 9 to May 19, 2023
First 9-Week Short Term Session	January 9 to March 10, 2023
Second 9-Week Short Term Session	March 13 to May 19, 2023



OAKHURST CAMPUS SPRING SESSION

(January 9 - May 19, 2023)

DEPT-NO- CODE	DAYS	TIMES	RM#	INSTRUCTOR
---------------	------	-------	-----	------------

BIOLOGY

BIOL 5 HUMAN BIOLOGY (4 Units)

This course is an introductory human biology course that examines science and societal issues. This course emphasizes the structure of the human body and the functional interrelationships of the body's systems: integument, circulatory, digestive, respiratory, urinary, skeletal, muscular,nervous, endocrine, reproductive, and genetics..

ADVISORIES: English 1A and Mathematics 201. (A, CSU-GE, UC, I)

Hybrid Online Offering(s)

BIOL 5-77049	WEB	WEB	WEB	F.YANCEY II
and	Th	12:00pm-2:50	OC 9	F.YANCEY II

(This is a hybrid course with an online asynchronous lecture and Lab meeting Thursday face-to-face. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.)

BIOL 10 INTRODUCTION TO LIFE SCIENCE LECTURE (3 Units)

This lecture course is recommended for the non-biological science and pre-education majors. This is an introductory course using biological concepts. The organismal structure, function, inheritance, evolution, and ecology are covered. Not open to students with credit in Biology 3.

ADVISORIES: English 1A. (A, CSU-GE, UC, I)

Online Class Offering(s)

BIOL 10-77017	WEB	WEB	WEB	F.YANCEY II
---------------	-----	-----	-----	-------------

(This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.)

BIOL 20 HUMAN ANATOMY (4 Units)

This is a course providing a basic understanding and working knowledge of the human body with emphasis on the structure of each major system. The interrelationship between human systems and the relationships between the structure and functions of each system will be studied at several levels: cellular, tissue, organ, system, and organismal.

PREREQUISITES: Biology 1 or 5 or 11A. ADVISORIES: Eligibility for English 1A and eligibility for Mathematics 201. (A, CSU-GE, UC, I) (C-ID BIOL 110)

Online Class Offering(s)

BIOL 20-77075	WEB	WEB	WEB	F.YANCEY II
and	WEB	WEB	WEB	F.YANCEY II

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

BUSINESS ADMINISTRATION

BA 10 INTRODUCTION TO BUSINESS (3 Units)

This is a survey in business course providing a multidisciplinary examination of how culture, society, economic systems, legal, international, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the U.S. and a global society. This course examines how these influences impact the primary areas of business including: organizational structure and design leadership, human resource management and organized labor practices marketing organizational communication technology entrepreneurship legal, accounting and financial practices the stock and securities market and therefore, affect a business' ability to achieve its organizational goals.

ADVISORIES: English 1A and Mathematics 201.(A, CSU, UC) (C-ID BUS 110)

Online Class Offering(s)

BA 10-77027	WEB	WEB	WEB	S.KONDURU
-------------	-----	-----	-----	-----------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

16 SPRING 2023 CLASS SCHEDULE

DEPT-NO- CODE	DAYS	TIMES	RM#	INSTRUCTOR
---------------	------	-------	-----	------------

BA 18 BUSINESS LAW AND THE LEGAL ENVIRONMENT (4 Units)

The Business Law course will cover the following topical areas: sources of law, ethics in law, criminal law, tort law, contract law, agency, business structures, judicial and administrative processes, international law and domestic governmental regulations. The course will require case study discussions and written briefs.

ADVISORIES: English 1A or 1AH. (A, CSU, UC) (C-ID BUS 120) (C-ID BUS 125)

Online Class Offering(s)

BA 18-77028	WEB	WEB	WEB	J.ALVAREZ
-------------	-----	-----	-----	-----------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

BA 39 FINITE MATHEMATICS FOR BUSINESS (3 Units)

This course will teach linear functions, systems of linear equations and inequalities, matrices, linear programming, mathematics of finance, sets and Venn diagrams, combinatorial techniques and an introduction to probability. We will use applications in business, economics and social sciences. This class meets the major requirements for students transferring to CSU, Fresno.

PREREQUISITES: Math 103 or the equivalent. (A, CSU-GE, UC)

Online Class Offering(s)

BA 39-77029	WEB	WEB	WEB	J.ALVAREZ
-------------	-----	-----	-----	-----------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

BA 52 INTRODUCTION TO ENTREPRENEURSHIP (3 Units)

Students in this course will develop an understanding of the complex tasks faced by individuals engaged in entrepreneurial activities. This course identifies the methods for developing a business idea, the process of starting a business, how to acquire resources, and the key parts of a business plan.

ADVISORIES: Mathematics 201 and English 132. (A, CSU)

Online Class Offering(s)

BA 52-77030	WEB	WEB	WEB	J.CARDELLA
-------------	-----	-----	-----	------------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

CHILD DEVELOPMENT

CHDEV 38 LIFESPAN DEVELOPMENT (3 Units)

Basic theories, research concepts and principles of physical, cognitive and psycho social development, including biological and environmental influences, will be explored with a focus on each major stage of life from conception to death. This course is designed to promote critical self-understanding. Students will apply developmental theory to major topics, including developmental problems, that occur throughout one's lifespan.

ADVISORIES: Eligibility for English 1A. (A, CSU-GE, UC, I) (C-ID PSY 180)

Online Class Offering(s)

CHDEV 38-77015	WEB	WEB	WEB	J.PHENGSIKI
----------------	-----	-----	-----	-------------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

CHDEV 38-77014	WEB	WEB	WEB	K.LUERA
----------------	-----	-----	-----	---------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

CHDEV 39 CHILD GROWTH AND DEVELOPMENT (3 Units)

This course examines the major physical, cognitive, social and emotional developmental milestones for children from conception through adolescence. Emphasis will be placed on the interactions between maturational processes and environmental factors. Students will observe children, evaluate individual differences, and analyze characteristics of development at various stages according to developmental theories.

ADVISORIES: Eligibility for English 1A. (A, CSU-GE, UC, I) (C-ID CDEV 100)

Online Class Offering(s)

CHDEV 39-77016	WEB	WEB	WEB	T.TRIPLITT
----------------	-----	-----	-----	------------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

DEPT-NO- CODE	DAYS	TIMES	RM#	INSTRUCTOR
---------------	------	-------	-----	------------

CRIMINOLOGY

CRIM 12 CRIMINAL JUSTICE COMMUNICATIONS (3 Units)

This course emphasizes the fundamentals of gathering and organizing information for the purposes of writing reports within the criminal justice system.

ADVISORIES: English 1A or 1AH. (A, CSU)

CRIM 12-77031	WEB	WEB	WEB	G.CARTWRIGHT
---------------	-----	-----	-----	--------------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

CRIM 13 THE CONSTITUTION AND YOUR INDIVIDUAL RIGHTS (3 Units)

This course examines the history and development of the United States Constitution and places particular emphasis on how the document informs Supreme Court cases. More specifically, the course analyzes the interpretive reasoning utilized by Supreme Courts Justices in making constitutionally based decisions. Also, there is a concentration on the historic protection of individual rights contrasted with the inherent power of the government.

ADVISORIES: English 1A or 1AH. (A, CSU-GE, UC, I)

Online Class Offering(s)

CRIM 13-77004	WEB	WEB	WEB	J.SMITH
---------------	-----	-----	-----	---------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

CRIM 14 MULTICULTURAL ISSUES WITHIN PUBLIC (3 Units)

This course encompasses a theoretical as well as a conceptual overview of multi-cultural concepts and matters related to gender, age, and sexual orientation. Additionally, the course identifies issues that have arisen as a result of society's increasingly diverse population and it examines strategies to address those issues in the context of maintaining social order.

ADVISORIES: English 1A or 1AH. (A, CSU, UC, I)

Online Class Offering(s)

CRIM 14-77032	WEB	WEB	WEB	G.CARTWRIGHT
---------------	-----	-----	-----	--------------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

CRIM 20 INTRODUCTION TO CORRECTIONS (3 Units)

This course examines the history, philosophy, and concepts of the United States correctional system. Additionally, the course presents a critical analysis of punishment and its alternatives, as well as a review of the various types of correctional facilities employed in the United States.

ADVISORIES: English 1A or 1AH. (A, CSU) (C-ID AJ 200)

Online Class Offering(s)

CRIM 20-77035	WEB	WEB	WEB	M.YBARRA
---------------	-----	-----	-----	----------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

ECONOMICS

ECON 1A PRINCIPLES OF MACROECONOMICS (3 Units)

This course is an introduction to macroeconomic theory and aggregate economic analysis covering market systems, the banking system, international economics, economic policy, national income accounting, unemployment and inflation, and economic growth.

PREREQUISITES: Mathematics 201. ADVISORIES: Mathematics 103 and English1A or 1AH. (A, CSU-GE, UC, I) (C-ID ECON 202)

Online Class Offering(s)

ECON 1A-77009	WEB	WEB	WEB	G.SRINIVASAN
---------------	-----	-----	-----	--------------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

18 SPRING 2023 CLASS SCHEDULE

DEPT-NO- CODE	DAYS	TIMES	RM#	INSTRUCTOR
---------------	------	-------	-----	------------

EDUCATION

EDUC 10 INTRODUCTION TO TEACHING (3 Units)

This course introduces students to the concepts and issues related to teaching diverse learners in contemporary schools, Kindergarten through grade 12 (K-12). Topics include teaching as a profession and career, historical and philosophical foundations of the American education system, contemporary educational issues, California's content standards and frameworks, and teacher performance standards. In addition to class time, the course requires a minimum of 45 hours of structured fieldwork in K-12 classrooms that represent California's diverse student population, and includes cooperation with at least one carefully selected and campus-approved certificated classroom teacher. Students need to do their observation in a classroom that is in line with their degree plans. Single subject majors (History, Math, English, etc.) need to observe in subject area at high school or junior high. This course requires verification of measles vaccination and pertussis, freedom of tuberculosis, and verification of flu vaccination within the past 12 months.

ADVISORIES: English 1A. (A, CSU, UC) (C-ID EDUC 200)

Online Class Offering(s)

EDUC 10-77909	WEB	WEB	WEB	J.FITZER
and	WEB	WEB	WEB	J.FITZER

Asynchronous - This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

FOODS & NUTRITION

FN 35 NUTRITION AND HEALTH (3 Units)

Relationship of diet to physical and emotional health: nutrients, diet patterns throughout the life cycle. Optimal nutrition to reduce the risks of cancer, heart disease, allergies, and other diseases. Social, psychological, and cultural dictates which affect food selection and health. Personal strategies to develop a nutrition plan for better health. Designed for students with an interest in Food Services. Not open to students with credit in Foods and Nutrition 40, Nutrition.

(A, CSU-GE,UC)

Online Class Offering(s)

FN 35-77038	WEB	WEB	WEB	J.PORTER
-------------	-----	-----	-----	----------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

FN 40 NUTRITION (3 Units)

Nutrients and their ingestion, digestion, absorption, transport, metabolism, interaction, storage, and excretion. The relationship of diet to physical and emotional health, diet patterns through the life cycle, consumer concerns, and recent developments.

ADVISORIES: Eligibility for Mathematics 201. (A, CSU, UC)

Online Class Offering(s)

FN 40-77050	WEB	WEB	WEB	J.PORTER
-------------	-----	-----	-----	----------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

HEALTH EDUCATION

HLTH 1 CONTEMPORARY HEALTH ISSUES (3 Units)

This course is designed to introduce the student to a comprehensive study of personal and community health. This course will also introduce the student to health issues at the local, state, and national levels.

(A, CSU-GE, UC)

Online Class Offering(s)

HLTH 1-77008	WEB	WEB	WEB	A.SMITH
--------------	-----	-----	-----	---------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

DEPT-NO- CODE	DAYS	TIMES	RM#	INSTRUCTOR
---------------	------	-------	-----	------------

HISTORY

HIST 20 WORLD HISTORY I TO 1600 (3 Units)

This course examines economic, political, and social developments in World Civilization from the emergence of human communities to around 1600.

ADVISORIES: Education 10 recommended for K-8 teachers, English 1A or 1AH. (A, CSU-GE, UC, I) (C-ID HIST 150)

Online Class Offering(s)

HIST 20-77804	WEB	WEB	WEB	W.MASK
---------------	-----	-----	-----	--------

Asynchronous - This is a 100% online course. Enrolled students must check their Canvas account by the first day of class.
Failure to do so may result in being dropped from the course.

INFORMATION SYSTEMS

IS 15 COMPUTER CONCEPTS (3 Units)

This course provides an introduction to computer and information systems concepts and terminology, an overview of hardware, and software (systems and applications including word processing, spreadsheet, database, presentation and programming), the history of the microcomputer, privacy and legal issues, telecommunications (email and Internet), e-business, types of information systems and their roles in business, and the systems development life cycle.

ADVISORIES: English 1A or 1AH. (A, CSU, UC)(C-ID ITIS 120)

Online Class Offering(s)

IS 15-77012	WEB	WEB	WEB	D.SANDS
and	WEB	WEB	WEB	D.SANDS

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

IS 15-77011	WEB	WEB	WEB	J.CUSAAC
and	WEB	WEB	WEB	J.CUSAAC

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

PHILOSOPHY

PHIL 1C ETHICS (3 Units)

This course examines key ethical theories, and includes application of theories to contemporary moral problems.

ADVISORIES: English 1A or 1AH. (A, CSU-GE, UC, I) (C-ID PHIL 120)

Online Class Offering(s)

PHIL 1C-77703	WEB	WEB	WEB	J.DRULEY
---------------	-----	-----	-----	----------

Asynchronous - This is a 100% online course. Enrolled students must check their Canvas account by the first day of class.
Failure to do so may result in being dropped from the course.

PHIL 1D WORLD RELIGIONS (3 Units)

A philosophical study of the values, beliefs, and practices of Hinduism, Buddhism, Daoism, Confucianism, Judaism, Christianity, Islam, indigenous tribal religions, and selected new religious movements.

ADVISORIES: English 1A or 1AH. (A, CSU-GE, UC, I)

Online Class Offering(s)

PHIL 1D-77854	WEB	WEB	WEB	P.PEREZ
---------------	-----	-----	-----	---------

Asynchronous - This is a 100% online course. Enrolled students must check their Canvas account by the first day of class.
Failure to do so may result in being dropped from the course.

20 SPRING 2023 CLASS SCHEDULE

DEPT-NO- CODE	DAYS	TIMES	RM#	INSTRUCTOR
---------------	------	-------	-----	------------

PHYSICAL EDUCATION

PE 6 FITNESS AND HEALTH (1 Units)

This course is designed to improve physical fitness levels through a variety of exercise activities including, but not limited to, recreational activities, strength development, cardio-respiratory development, and improved flexibility. The following components of physical fitness will be emphasized: muscular endurance, muscular strength, cardio-respiratory endurance, flexibility and body composition. It will be organized around these three objectives: safe performance of activity, appropriateness of activity for each individual, and the importance of the activity.

(A, CSU, UC)

Online Class Offering(s)

PE 6-77047	WEB	WEB	WEB	S.PIERCE
------------	-----	-----	-----	----------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

PE 16 FITNESS WALKING (1 Units)

This course is designed to expose students to the benefits of exercise through fitness walking and to the principles of exercise which will increase cardiovascular conditioning, endurance, flexibility and methods of releasing body tension.

(A, CSU, UC)

Online Class Offering(s)

PE 16-77048	WEB	WEB	WEB	S.PIERCE
-------------	-----	-----	-----	----------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

POLITICAL SCIENCE

POLSCI 2 AMERICAN GOVERNMENT (3 Units)

This course surveys the processes and institutions of national, state and local governments in the United States through a review of the organization, distribution and orientation of political power in American society. Among the topics discussed are individual political attitudes and values, political participation, voting, parties, interest groups, Congress, the presidency, Supreme Court, the federal bureaucracy, civil liberties and civil rights, and domestic and foreign policy making. Attention is paid both to the present state of the American political system and to its historical roots.

PREREQUISITES: Eligibility for English 1A or 1AH. ADVISORIES: Completion of English 1A or 1AH. (A, CSU-GE,UC, I) (C-ID POLS 110)

Online Class Offering(s)

POLSCI 2-77067	WEB	WEB	WEB	C.BOOTH
----------------	-----	-----	-----	---------

Asynchronous - This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

POLSCI 2-77402	WEB	WEB	WEB	C.BOOTH
----------------	-----	-----	-----	---------

Asynchronous - This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

STATISTICS

STAT 7 ELEMENTARY STATISTICS (4 Units)

This course covers the use of probability techniques, hypothesis testing, and predictive techniques to facilitate decision-making. Topics include descriptive statistics, probability and sampling distributions, statistical inference, correlation and linear regression, analysis of variance, chi-square and t-tests, and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Applications will use data from a broad range of disciplines.

PREREQUISITES: Mathematics 103 or equivalent. ADVISORIES: English 1A or 1AH. (A, CSU-GE, UC, I) (C-ID MATH 110)

Online Class Offering(s)

STAT 7-77045	WEB	WEB	WEB	J.ALVAREZ
--------------	-----	-----	-----	-----------

This is a 100% online course. Enrolled students must check their Canvas account by the first day of class. Failure to do so may result in being dropped from the course.

ACADEMIC REGULATIONS

Attendance

Students are expected to attend all class meetings for which they are enrolled. Excessive absences may result in the student being dropped from his/her class.

It is the student's responsibility to ensure that he/she is dropped from the class. Students who do not attend the first class meeting of the semester may be dropped by the instructor. However, to assure no grade penalty for the course, a program change form must be turned in to the Admissions Office within the appropriate time frame. **Students on a WAIT LIST must attend the first class meeting to ensure instructor permission to add the class is obtained.**

Instructional Minutes Per Hour and Class Break Time

For classes lasting longer than 90 minutes on a given day, the instructor must provide a ten-minute break after the first 100 minutes, and may schedule additional break time amounting to ten minutes per each additional hour thereafter.

Application for Graduation/Certificate of Achievement

Students who are planning to receive their Associate Degree, or a Certificate of Achievement, must file an application for the degree or the certificate on Self-Service. Students must complete a minimum of 30 units prior to applying for graduation. The deadline to apply for the annual spring commencement ceremony is in March. The application must be signed by a counselor.

Pass/No-Pass Grading

Most college courses allow students the option of a final course grade of P, Pass, or NP, No Pass, instead of traditional letter grades (A, B, C, D, or F). Some courses are graded only on a Pass/No Pass basis. In courses graded only on the Pass/No Pass basis or when a student elects this grading option, the grade of P, Pass, will be assigned if the student has passed the course with a grade equivalent of A, B, or C, and credit will be awarded for the unit value of the course.

The grade of NP, No Pass, will be assigned if the student earns the grade equivalent of D or F, and no units of credit will be awarded for the course. Neither the P, Pass, grade nor the NP, No Pass grade is included in the calculation of the grade point average at this institution.

A maximum of 15 units of credit may be earned on a Pass/No Pass grading basis in degree-applicable or transferable courses. The Pass/No Pass option is not recommended for any course in a student's major. Not all courses graded on a Pass/No Pass basis are accepted for transfer by other institutions. Students planning to transfer to another college or university should be aware of the policy of that institution regarding Pass/No Pass grades.

Students may elect the Pass/No Pass grading option in courses in which it is available by notifying the college Office of Admissions and Records, using the appropriate online form, available at <http://onlineforms.scccd.edu/passnopath.aspx>. Submit by the deadline listed on the form. Students who have elected the Pass/No Pass grading option may reverse this decision only within these same deadlines. *Pass/No Pass deadlines are subject to change. Contact Admissions & Records for more information. (559) 675-4848.

Dropping a Class

It is the student's responsibility to officially drop a class in which he/she no longer wishes to be enrolled. The last day to drop a class is the 50% completion point of the class. The exact date is available from your class instructor. Courses may not be dropped after this date, unless there are extenuating circumstances as approved by the Admissions and Records Office Manager. Any course carried past the ninth week (50% point), will receive a letter grade.

To withdraw from a class, a student may drop online by logging onto the Self-Service at www.maderacollege.edu and click on the Self-Service link. Students may also drop in person in the Admissions & Records office. There will be no grade entered on a student's record for drops occurring prior to 20% of the course length. A grade of "W" will be entered on the student's record for drops occurring between the 20% and 50% point of the course length.

Graduation Requirements

Graduation requirements for an Associate Degree from Madera Community College may be found in the college catalog, in the Counseling Office, and on page 77.

It is the responsibility of the student to consult a counselor regarding the proper sequence in which courses should be taken to satisfy degree and graduation requirements.

Pre- and Co-Requisites

Board Policy 5202(a) permits students to challenge pre- and co-requisites. Information and forms regarding the prerequisite challenge procedure may be obtained from the Admissions and Records Office.

Transcript Requests

Students may request transcripts online at www.maderacollege.edu, scroll over Admissions & Aid and click on Order Transcripts. All students are entitled to two free lifetime copies of their transcripts; additional copies are \$5 each and must be paid for in advance. Official transcripts will be mailed directly to the designated recipient(s). Be sure the name and address of the recipient(s) is accurate and complete.

Transfer Requirements

With careful planning, a student can complete their freshman and sophomore course work at Madera Community College and be eligible to transfer to a four-year college or university. Students are advised to become familiar with the current catalog of the college to which they plan to transfer. It is also recommended that students work closely with their counselor in order to fulfill transfer requirements to the college of their choice. Additional transfer information may be found in the Madera Community College catalog or in the Transfer Center.

Checking Grades Online

Students may review grades or unofficial transcripts on Self-Service at any time.

- **Step 1:** Go to My Portal at www.maderacollege.edu and login to Self-Service.
- **Step 2:** Once in Self-Service, click on *Academics*
- **Step 3:** Click on "View/Print My Unofficial Transcript" under the Academics icon.
- **Step 4:** Click "CSUGE Transcript" or "Undergraduate Transcript" to review your academic record.

22 SPRING 2023 CLASS SCHEDULE

CAMPUS SERVICES

Academic Success Centers Overview

Learning Center

Location: R1B

The Learning Center is generally open Monday through Thursday from 9:00 AM to 5:00 PM and Fridays from 9:00 AM to 1:00 PM, though all in-person tutoring during COVID-19 will take place Tuesday to Thursday from 10:00 AM to 2:00 PM in room R1B. The Learning Center provides free individual and small-group tutoring, facilitated study groups and organized study group sessions through its Extending the Classroom (ETC) initiative, which is available for numerous subject areas. Assistance is also available for basic computer skills needed for using email, Self-Service and Canvas. A staff of qualified and trained peer tutors is ready to help students strengthen subject matter knowledge and develop skills that lead to resourceful, life-long learning. For more information, stop by or call (559) 675-4789.

STEM Center

Location: R4A

The STEM Center is generally open Monday through Thursday from 9:00 AM to 4:00 PM and on Fridays from 9:00 AM to 1:00 PM, though all in-person tutoring during COVID-19 will take place Tuesday to Thursday from 10:00 AM to 2:00 PM in room R1B. The STEM Center offers specialized drop-in tutoring to Madera Community College students who are enrolled in math or math-related courses like chemistry and physics. Students who visit the STEM Center will have access to whiteboards, laptops, and free Wi-Fi, as well as certified peer tutors to assist students with homework and test preparation. The STEM Center also offers workshops on specific math topics throughout the semester to reinforce what students learn in the classroom. The STEM Center is a great place to learn, study, and get the help needed for success in math. For more information, stop by room R4A or call (559) 675-4838.

Reading & Writing Center

Location: R1A

The Reading and Writing Center is generally open Monday through Thursday from 8:00 AM to 6:00 PM and on Fridays from 8:00 AM to 1:00 PM, though all in-person tutoring during COVID-19 will take place Tuesday to Thursday from 10:00 AM to 2:00 PM in room R1B. The RWC offers resources like laptops and handouts designed for student writers, as well as 50-minute appointments to work one-on-one with a tutor on writing assignments from any discipline and for any part of the writing process. Walk-ins may be available from day to day, though students are encouraged to schedule appointments in advance. Two online RWC services, asynchronous written feedback and synchronous Conferences sessions, are also available through the Madera/Oakhurst Online Tutoring page on Canvas. For more information, visit the RWC in R1A or call (559) 675-4846.

Bookstore - Madera Community College

The on campus bookstore carries textbooks, student parking permits, supplies, materials, apparel and other articles of interest to the college community. Additional services offered are year around textbook buyback, online textbook and merchandise ordering at www.bkstr.com. Cash, Visa, MasterCard, Discover Card and American Express are accepted with a legal ID. Below are the hours and phone number: (559) 675-4837 or by email at 2175mgr@follett.com

M- Th: 9:00am – 3:00pm During COVID Pandemic and Campus Closure

M- Th 7:45am – 6:00pm Friday 7:45am – 1:00pm

Additional hours are added during the first two weeks of the semester. Hours during the summer months will vary.

Business Services Office

The Business Services Office is responsible for collecting and disbursing money on the Madera Community College campus. This includes collecting fees for parking permits, registration fees, and the disbursement of financial aid and payroll checks. Office hours are 8 a.m. to 5 p.m., Monday through Friday. Telephone (559) 675-4149.

CalWORKs Program at Madera Community College and Madera Community College at Oakhurst

The mission of the CalWORKs Program is to provide support services to help students who are also parents break the cycle of poverty by attaining their educational goals and becoming gainfully employed and financially self-sufficient. The Madera Community College CalWORKs Program is located in the R2A building and it is staffed by a CalWORKs Counselor and a Madera County Department of Social Services (DSS) Case Worker. The Madera Center CalWORKs Office is open Monday-Friday from 8:00 a.m. to 5:00 p.m. The CalWORKs Program offers services to Madera Community College at Oakhurst students by appointment in remotely (by phone or online) and when the campus is open, in OC2 (the Student Services Center). Learn more about us by calling (559) 675-4840 or on the Madera Community College website at <https://www.maderacollege.edu/student-services/calworks.html>.

Child Development Center- Madera Community College

The Madera Community College Child Development Center and Lab School offers an NAEYC Accredited high quality early care and education program serving children of students, staff and the community. The center has one classroom for children from 2.5 to 5 years of age. The Child Development Center is located on the north east side of the campus near parking lot C. Space is limited and waitlist applications to enroll are accepted year round. The Madera Community College Child Development Center serves as a teaching, research and demonstration center to provide an opportunity for child development students to plan, prepare and teach in an early childhood setting under supervision of early childhood instructors. The Child Development Center observes the semester schedule and is closed during school holidays. For enrollment information contact: (559) 675-4845 or (559) 675-4808.

Counseling

The Counseling Center provides comprehensive counseling services to assist students toward a successful college experience. Counselors help promote student development and success by coordinating quality services and programs that are focused on students' needs. Counselors provide the following services to students:

- Individualized assessment of interest and abilities
- Academic advising on appropriate courses and programs of study for a vocational program, degree or certificate, and/or transfer to a four-year university
- Development of a student educational plan to achieve educational goals
- Assistance with resolving personal issues and adjusting to college life

Counselors are available on a same day basis or by a future appointment through Starfish student services online appointment system. The Counseling Center is located in the Administration building. Regular hours are Monday through Friday 8:00 a.m. to 5:00 p.m. For more information, call (559) 675-4141.

Disabled Students Programs and Services (DSP&S)

Disabled Students Programs and Services provides specialized counseling, support services, and resources to students with temporary or permanent disabilities. Regular hours are 8:00 a.m. to 5:00 p.m., Monday through Friday. Disabled Students Programs and Services is located in the Administration Building in room AM 176. Handicapped parking is available in the parking lot in front of the Administration Building. For more information about services at Madera Community College, including Oakhurst site, contact Disabled Students Programs and Services at (559) 675-4864.

Learning Disability Services

If you have a learning disability or suspect that you might have one, contact Disabled Students Programs and Services for more information about what services are available to help you. Contact Disabled Students Programs and Services at (559) 675-4864.

High Tech Center

Adapted computer equipment is available in the High Tech Center located in the Administration Building, room AM 133. Training, assistance, and resource information in the use of adaptive computer technology and assistive software programs for students with disabilities are available. For more information, contact Disabled Students Programs and Services at (559) 675-4897.

Developmental Services Classes

Disabled Students Programs and Services (DSP&S) at Madera Community College offers a wide range of classes developed specifically for the student with a disability. These courses are offered for non-degree applicable credit under Developmental Services. See the Course Descriptions for a listing of courses or a DSP&S counselor for information on current offerings.

Transition to College Program

DSP&S Transition to College Program is composed of counseling services and a unit course (DEVSER 240). DEVSER 240 is a one-unit course designed to assist students with disabilities during their initial semester in a community college. This course assists with navigation of the State Center Community College District campuses as well as the resources and accommodations available for students with disabilities.

EOPS/CARE/CAFYES

Extended Opportunity Programs and Services (EOPS)

The Madera Community College Extended Opportunity Programs and Services (EOPS), is a program administered within the Student Services division. EOPS is a state funded "categorical" program that provides comprehensive support services to first generation college students who come from low-income and educationally disadvantaged backgrounds. "Over and Above" services are directed at students affected by language, social, and economic inequities. The primary objective of EOPS is to assist, guide, and support eligible students in the pursuit of their educational goals. Specifically, to complete a Certificate, AA/AS degree program and/or transfer to a four-year university. Students must be enrolled in 12 units, and meet income and educational criteria. Some Disability Support Programs and Services (DSPS) students may be eligible for a unit waiver. All financial services are based upon budget availability, student "unmet need" determined by Financial Aid Office.

Cooperative Agencies Resources for Education (CARE)

The Cooperative Agencies Resources for Education (CARE) is a supplemental component of EOPS and provides educational support services for students who are the single head of household with children under the age of 18, and are receiving "cash aid" through the county Temporary Assistance for Needy Families (TANF) program. Students must first meet EOPS program entry requirements and be enrolled as a full-time student prior to participating in the CARE program. Student participants are eligible to receive EOPS support services with additional services exclusive of typical services provided. This includes intrusive counseling services and allowances for educationally related expenditures to assist them in competing their educational goals. All financial services are based upon budget availability, student "unmet need" determined by Financial Aid Office.

Cooperative Agencies Foster Youth Educational Support (CAFYES) NextUp

The NextUp is a supplemental component of the EOPS program and is designed to increase the enrollment, retention and transfer of foster youth participating in CAFYES. The NextUp program assists current and former foster youth transition into the higher education setting. Madera Community College is committed to providing these students with comprehensive support services that will support and contribute to a positive learning experience. The goal is to provide students with a sense of community on campus, along with providing access to college programs and resources that can lead to degree attainment and transfer to four-year universities. The NextUp program expands on the services provided by EOPS to provide foster youth with an enhanced level of academic and financial support.

The Madera Community College EOPS/CARE/NextUp office is located in R2A, Monday-Thursday 8:00am-4:00pm. For more information, please contact (559) 675-4840 and/or contact EOPS support staff at (559) 494-3040 - (Monday-Friday 8:00am-5:00pm) *EOPS Service hours will ONLY be offered remotely until COVID-19 restrictions are no longer in effect.

Food Services/Cafeteria

The cafeteria provides appetizing food in pleasant surroundings to staff and students. Meals and snacks are available throughout the day. The cafeteria is open 7:30 a.m. to 4:00 p.m. Monday through Thursday and 7:30 a.m. to 2:00 p.m. on Fridays. Hours are subject to changes. Summer hours will vary. For further information call (559) 675-4850.

Health Services

Health Services provides care to enrolled students and is supported by the health fee. Services include treatment of illness and injury, health education and preventative services, as well as referral to a variety of local health care providers. We also provide student accident insurance for injuries occurring during school activities. Students with a chronic medical condition can make an appointment with the campus nurse to develop a Health Action Plan in case of an emergency on campus. The influenza vaccine is offered to all registered student during the flu season. TB Risk Assessments and Tuberculin skin testing is given in the health services office, and appointments are encouraged. Hearing and vision tests are available with an appointment. All services are covered by the health fee. Visit our webpage at the Madera Community College website; click the link to Campus Life, we are under Health & Wellness. The Health Services office is located on campus in room R6 B. Call the Campus Nurse at (559) 675-4814 or email shelly.renberg@maderacollege.edu for more information.

24 SPRING 2023 CLASS SCHEDULE

Psychological Services

Free confidential counseling is offered through Psychological Services. The goal of Psychological Services is to assist students who experience interpersonal or personal difficulties during their college stay so they can remain effective in their educational pursuits. Psychological Services through SCCCD is staffed by licensed clinical psychologists with the assistance of psychological postdoctoral fellows, pre-doctoral interns, and trainees. Counseling is available for a variety of problems, including issues stemming from:

- Adjustment to college life
- Depression and anxiety
- Relationships and communication skills
- Stress and anger management
- Mental Illness
- Substance Abuse
- Eating disorders

Psychological Services also provides crisis intervention, faculty consultation, and psychological testing/assessment. Located in the AM Administration building, room 161, appointments can be made by calling (559) 675-4800 ext. 4854. Visit the Psychological Services webpage located on the Health Services website for more information about Psychological Services, including a link to request services via email at psychservices@sccd.edu

Honors Program

The Honors Program is designed to challenge students with a customized curriculum and reward their efforts through priority registration, special honors classes, seminars, honors research symposiums, and field trips. Students who have demonstrated exceptional academic achievement in high school and plan to continue their academic pursuits in college are admitted to Madera Community College under the designation "Honors at Entrance." Those who successfully complete the program graduate with honors. Highly successful returning students seeking additional opportunities are also encouraged to apply. Students take a sequence of classes and activities to prepare them for transfer to the best four-year institutions. The early admission application deadline is February 1, and late applications are considered under certain circumstance.

Library - Learning Resources Center Madera Community College

The Madera Community College Library is located in the Administration Building, Room 185, and offers a wide variety of resources and services to students, faculty and staff. Seventy-three computers in the library and its computer lab, and thirty laptops, are available for research activity and have the full suite of Microsoft Office programs installed. Library materials are available in a variety of formats. The library houses over 12,000 print books organized according to the Library of Congress classification system. The library also subscribes to over 20 print periodicals and 2 local newspapers. There is a DVD collection of more than 800 items containing informational, literary and dramatic films, as well as an audio book collection of more than 200 fiction and nonfiction works. Additionally, the library offers access to an ebook collection of over 50,000 titles. More than 50 research databases provide access to reference sources, articles from academic journals, magazines and newspapers, literary criticism, images, and more. The databases and ebook collection are accessible on and off campus, as is the library's online catalog, which allows students and staff to locate and request print and media items from all our district libraries. Printers and a copy machine offer black and white printing at 10¢ per page, and color printing at 25¢ per page, with a library print card. Library staff are available all open hours for assistance. Questions are encouraged. Items are available to borrow, free of charge, to registered students, faculty and staff. Community members may borrow items for a yearly fee. For more information, visit our website at www.maderacollege.edu and click on Library. Library and computer lab hours are Monday-Thursday: 7:30 a.m. to 7:30 p.m., Friday: 7:30 a.m. to 3:00 p.m. and Saturday: 8:00 a.m. to 12:00 p.m. Please call (559) 675-4835 for more information.

Student Employment

The Career, Transfer & Employment Center provides services to all Madera Community College students and alumni. Services include an online job board (<https://www.collegecentral.com/reedleycollege>), job preparation workshops, individual appointments, mock interviews, job search resources, and an annual Internship & Volunteer Info Fair. Posted jobs include on-campus student employment and federal work-study positions as well as off-campus positions that include part-time, full-time, temporary, intern, and volunteer positions. Interested employers can also contact our staff to post and promote job opportunities within the campus.

The Madera Community College Career, Transfer & Employment Center is located in the Administration Building (AM), Room 141. For more information, call (559) 675-4882.

Student Support Services (SSS) Program

The Student Support Services (SSS) Program is a federally funded TRiO program that serves first generation, low-income or disabled students currently enrolled at Madera Community College. The SSS program also fosters an institutional climate supportive of the success of students who are limited English proficient and students that are traditionally underrepresented in postsecondary education. SSS provides high quality programs and services that maintain academic support and guidance to help Madera Community College students meet the challenges in obtaining an AA/AS, AA-T/AS-T degree and/or Certificate of Achievement and transfer. The goal of the program is to increase academic success including retention, higher GPA, graduation or certificate completion, and facilitating transfer to a four-year college. Services include academic advising, career planning, financial aid advising and literacy, transfer assistance, priority registration, and lots of encouragement. The SSS program participants will have the opportunity to be involved in activities such as semester kick-off events, student success workshops and college campus tours. The program strives to provide extra support and personal attention. Information and applications for the Student Support Services program are available on our website. Contact the SSS program at (559) 675-4104.

Study Abroad

Study Abroad Students at Fresno City College, Reedley College, Madera Community College, and Clovis Community College may take advantage of international study programs offered by the college district. The international programs allow students an opportunity to study in other countries while earning transferable college credit, as well as enable them to gain a first-hand understanding of other regions and cultures of the world. As student safety is a priority, all of the planning for future study abroad programs will depend on the national and international travel and health advisories.

Study Abroad Spring/Summer 2023 programs:

- Costa Rica/Panama
- Denmark
- Ireland
- Italy

For more information, visit the website at: <https://www.scccd.edu/departments/educational-services-and-institutional-effectiveness/international-education/index.html> or contact Dr. Margaret Hiebert at (559) 243-7265 or by e-mail: margaret.hiebert@scccd.edu.

Transfer Center

The Career, Transfer & Employment Center assists students with the transfer process from Madera Community College to a baccalaureate (bachelor) level college or university. The Center provides a variety of informational resources for students about the 9 Universities of California (UC), 23 California State Universities (CSU), and provides information on private and out-of-state colleges and universities. A Transfer Counselor is also available to assist in developing a Student Educational Plan (SEP) for transfer. The Madera Community College Career, Transfer & Employment Center is located in the Administration Building (AM), Room 141. For more information, call (559) 675-4882.



Upward Bound - Madera Community College

The Madera Community College Upward Bound Program is a highly successful, pre-college program for predominately low-income and first generation college bound high school students. Student who participate must attend either Madera High School or Madera South High School. The general purpose of Upward Bound is to generate excitement and increase the rates of college enrollment among high school students.

Upward Bound Math and Science - Madera Community College

The Madera Community College Upward Bound Math and Science Program is designed to strengthen the math and science skills of the students in the program. Students who participate must attend Madera High School or Madera South High School. The goal of the program is to help students recognize and develop their potential to excel in math and science and to encourage them to pursue post-secondary degrees in math and science fields.

Veterans Services

Veterans Services staff at Madera Community College (MCC) and MCC at Oakhurst are committed to assisting our student veterans and their eligible dependents by providing them with the information, support and guidance to enable them to transition successfully to college and access any education benefits that they are eligible for. Veterans Services collaborate with on and off campus resources to assist veterans and family with achieving their educational goals.

MCC Veteran Counselor: Francisco Corchado (559) 675-4848

MCC @ Oakhurst Veteran Counselor: Gricelda Spear (559) 683-3940



STATE CENTER COMMUNITY COLLEGE DISTRICT PROCEDURE OF USE OF COMPUTER/NETWORK EQUIPMENT

Every State Center Community College District (SCCCD) student is permitted to use a District-owned computer/network. As a condition of this use, each student agrees to:

- use the computer/network for educational purposes only and not for any commercial purpose or financial gain;
- use the computer and software in an ethical manner; this means he/she will respect the security of the District's computer system and will not illegally gain access to any network, hardware or software;
- not take or copy any copyrighted or patented software or any part of such software; further, he/she agrees not to install/uninstall any program or software, including shareware programs, on the computer;
- not use the electronic mail system for any illegal or illicit purpose, including solicitation; the District reserves the right to monitor all computer activities on its computers; the student agrees to abide by the rules of any other computer system that he/she may contact through the Internet;
- not transmit any communication in which the meaning of the message or its transmission or distribution would violate any applicable law or regulation or be offensive to the recipient or recipients; and
- not search, view or download pornographic material through any means.
- It is understood that information, programs or data a student obtains from the Internet are used at his/her own risk. He/she is responsible for any damage caused by malicious programs, commonly known as viruses, received from the Internet.

Each student is expected to abide by the District's Acceptable Use Policy at www.scccd.edu. The District is the sole determiner of the interpretation and application of the Acceptable Use Policy. It is understood that if a student violates any of the above rules, he/she is subject to removal from the computer facility as well as discipline as a student.

ENROLLMENT FEES

*Student Fees: Enrollment Fee

Each student pays a per unit enrollment fee. The total amount is determined upon the number of units a student registers for each semester. (E.C. 76300; 5 CCR 58500-58509).

California Residents: \$46 per unit (with no cap)

NOTE: Enrollment fees for California residents are subject to change without notice per the California State Legislature and Governor.

If enrollment fees are raised after you enroll, you will be notified of the additional amount that you need to pay.

California residents may apply for a Board of Governors Enrollment Fee Waiver through the college Financial Aid Office.

Non-Resident Tuition*

Any student that has not established California residency, out-of-state or international students, must pay a non-resident tuition fee of \$265 per unit for fall and spring classes. In addition, an enrollment fee of \$46 will be charged for each unit taken. (E.C. 76140; 76140.5). Check with the Admissions and Records Office for details regarding residency requirements. Call (559) 638-0323.

*Payment of Fees

Fees are Spring 2023 fees are due based on the date you register in each class. Fees are due no later than: prior to the start of the spring term.

*Fees must be paid by 5:00 p.m. or you may be dropped for non-payment. The Business Office will not drop students for non-payment of fees once the class begins. Students are responsible for dropping their own classes. See refund policy for deadlines.

Note: Financial aid is available for eligible students. See the Financial Aid Office for information.

*Personal Checks

Please be sure to write your student ID number on your check. Allow enough time for payments to reach the college prior to the due date. The college assumes no responsibility for delays caused by the U.S. Postal Service. Postmarks *will not* be honored. Students who fail to pay by their scheduled due date may be dropped from their classes. All personal checks *must* be imprinted with the name of the account holder. Postdated and two-party checks will not be accepted. Students whose checks are returned by the bank marked "insufficient funds", "stop payment", "account closed", "refer to maker", etc., will be assessed a \$25 service charge. Returned checks can be cleared at the campus Business Services Office cashier's window with a money order, cashier's check, credit card, or cash—personal checks will not be accepted to clear returned checks. Returned checks not paid within 30 days of the date of the NSF notice will be forwarded to our collection agency and will be subject to all associated collection fees. When mailing fees, payment should be mailed to:

Madera Community College, Business Services Office
30277 Avenue 12
Madera, CA 93638

*Credit Card Payments

Students are encouraged to use, Self-Service's "Make a Payment" option to pay their enrollment fees by credit card. If you are unable to login to the Self-Service, please contact the Self-Service Help Desk at (559) 499-6070 to obtain login information. Credit card payments are also accepted at the Admissions & Records Office's cashier window or over the telephone at (559) 675-4848 during normal business hours.

*Credit by Examination Fee

Application for Credit by Examination (CBE) is available in the Admissions Office located in the Administration Building. If the application for the credit by exam is approved, the student must pay the credit by exam fees to the Business Services Office, no later than the end of the ninth week of the semester. Fees are the State per unit fee required by State Law (E.C.76300;5, CCR 58753), which is currently \$46 per unit (i.e., credit by exam for a 4.0 unit class would be \$46 per unit enrollment fee* for a total of \$184. If California residency has not been established, non-resident tuition fees will also be added). Students awarded the California Promise Fee Waiver are entitled to have the fees waived and paid by the waiver. Loss of the California Promise Fee Waiver after fees are waived would result in the student becoming responsible for the CBE fees. The receipt for payment must be presented to the instructor before the exam will be administered.

*Materials Fee - Selected Courses Only

In accordance with Title V, Section 59404(b) and Title IV, State Center Community College District may require students to provide certain instructional and other materials. These may include, but are not limited to, textbooks, tools, equipment, and special clothing (e.g. uniforms).

Such required materials fees may be:

1. The materials are used in the production of a course-related project or "end project" that has a continuing value to the student outside of the classroom setting; or
2. The required materials for use in the class have continuing value to the student outside the classroom setting.

Students who wish to purchase instructional materials on their own must secure advance written approval of the instructor and provide such written approval to the Business Services Office for a waiver of the material fee.

*Health Fees

The health fee provides students with a variety of health care services. In accordance with Board policy, students are required to pay a health fee, regardless of the units taken. For on-campus classes the health fee is \$21 for each semester (fall and spring terms) and \$18 for the summer term. For off-campus and online classes students are required to pay an \$13 health fee each term (fall, spring, and summer). For students enrolled at both on-campus and off-campus sites, the health fee is charged at the on-campus rate. On-campus sites include Fresno City College, Reedley College, Madera Community College, and Clovis Community College. This fee is NOT waived by the California College Promise Fee Waiver. The use of on-campus labs or the on-campus tutorial center will result in an on-campus health fee.

In accordance with California Educational Code Section 76355, an exemption/waiver from the health fee is available to the following students:

- Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.
- Students who are attending a community college under an approved apprenticeship training program.

The Health Fee Waiver Form is available at the following locations and online: Reedley College, Business Services Office, and Madera Community College /Madera Community College at Oakhurst, Admissions and Records Office. The form must be turned in prior to the start of each semester.

28 SPRING 2023 CLASS SCHEDULE

*Associated Student Body Fee

Students have the option of purchasing an ASB membership card for \$10 for the academic year which begins each fall term. ASB cardholders receive discount rates for admission to a number of college activities and may vote in student elections. For more information, contact the Madera Community College office at (559) 675-4800.

*Parking Fee

Students who choose to use on-campus parking facilities must purchase a State Center Community College District parking permit for \$30 per semester. Permits for summer session cost \$20. Permits may be purchased in the Business Services Office located in the Student Services Building and the Bookstore. Copies of the campus parking regulations are available online or the Campus Police Department. Daily permits are available at the lot entrances for \$1 each. Permits must be visible at all times. Students requiring handicap parking should contact the Disabled Students Programs and Services Office at (559) 675-4719.

STUDENT EXPENSES

Based on Spring 2023 rates

The following budgets have been put together to help you plan out your expenses. Fees change each academic year. If you have questions, please call the Business Services Office at (559) 675-4800.

Academic Expenses - California Resident

\$46 per unit

FEE	COST (per semester)
Enrollment Fee (example: \$46 x 12 units)	\$552.00
Health Fee	\$21.00
ASB Representative Fee	\$2.00
Books and Supplies	\$500.00
Instructional Material Fees	\$50.00
Parking Permit	\$30.00
ASB Card (full academic year)	\$10.00
Total	\$1,165.00

Academic Expenses - Non-Resident Student

\$361 per unit (\$315 tuition plus \$46 enrollment fee)

FEE	COST (per semester)
Tuition (example: \$300 x 12 units)	\$3,780.00
Enrollment Fee (example \$46 x 12 units)	\$552.00
Health Fee	\$21.00
ASB Representative Fee	\$2.00
Books and Supplies	\$500.00
Instructional Material Fees	\$50.00
Parking Permit	\$30.00
ASB Card (full academic year)	\$10.00
Total	\$4,945.00

Academic Expenses - International Student

\$346 per unit (\$300 tuition plus \$46 enrollment fee)

FEE	COST (per semester)
Tuition (example: \$300 x 12 units)	\$3,780.00
Enrollment Fee (example \$46 x 12 units)	\$552.00
Health Fee	\$21.00
ASB Representative Fee	\$2.00
Health Insurance**	\$544.00
Books and Supplies	\$500.00
Instructional Material Fees	\$50.00
Parking Permit	\$30.00
ASB Card (full academic year)	\$10.00
Total	\$5,489.00

**International students must have health insurance to attend college. Students must provide proof of health insurance to the Admissions and Records Office or purchase a policy through Student Insurance at www.studentinsurance.com.

Miscellaneous Living Expenses

In addition to academic expenses, only as applicable to the individual student, other expenses such as extra meals, phone bill, cable TV, clothes, personal items, entertainment and travel expenses may range from \$100.00 to \$2,500.00 per semester.

Associated Student Government Representation Fee

Assembly Bill (AB) 1504, approved by the Governor October 4, 2019, amended Section 76060.5 of the Education Code to require a community college to collect the addition of a \$2 fee. This fee collected shall be expended to support the Student Senate of the California Community Colleges (SCLCC), the statewide community college student organization recognized by the Board of Governors (BOG) of the California Community Colleges. The legislation is effective January 1, 2020. The student representation fee of \$2.00 is charged each semester, excluding summer sessions, to all students taking classes at Reedley College, Fresno City College, Clovis Community College, and Madera Community College, including Madera Community College at Oakhurst. The fee is charged at each location a student attends, so students attending all four locations would be charged a total of \$8.00. This fee is used for student advocacy at the local, state, and national levels. When registering for classes, you may opt out of this fee.

* Subject to change without notice per SCLCC Board of Trustees.

REFUND FEE POLICY AND SCHEDULE

*Refund Fee Processing

It is the student's responsibility, not the instructor's responsibility, to drop a class by the refund/fee reversal deadline. A refund or reversal of enrollment, tuition and class material fees shall be made in accordance with the district refund policy. Students are required to submit a refund request form to the College Business Services Office. Requests may also be submitted online at <http://www.maderacollege.edu/admissions-aid/business-services/index.html>. Please ensure that all class(es) are dropped before submitting your request. The refund process may take up to eight weeks to receive. If fees were paid with a credit card the refund will be applied to that credit card. If paid by check or cash, a refund check will be made payable to the student and is mailed to the student's official address on record with the college.

*Refund of Enrollment Fees and Tuition

Refund or reversal of enrollment fees and tuition shall be made following cancellation or withdrawal from class(es) in accordance with the following schedule. Refunds shall be initiated upon receipt of a written request to the College Business Services Office. Requests may also be made online. Refund requests are subject to an audit of the student's record to verify balance. Credit balances may be carried forward to the new term in lieu of a refund. Credit balances greater than or equal to \$15 will remain on the account for three years and amounts less than \$15 will remain on the account for one year.

*Primary Term-Length (Full Semester) Classes

- (a) Withdrawal during the first two weeks of the semester: **100% fee reversal**
- (b) Withdrawal after the second week of the semester: **no refund**

*Summer/Short-Term Classes (other than 18 weeks)

State code defines the drop deadlines to qualify for fee refund/reversals for short-term classes as on or before 10 percent of the duration of the class.

- A 100% refund is given upon withdrawal by the 10 percent point.
- No refund is given after withdrawal beyond the 10 percent point.
-

*Number of Class Meetings:	10% Point (rounded down)	100% refund if withdrawal is on or before:
8	0.8 = 0	1st day of class
16	1.6 = 1	1st day of class
24	2.4 = 2	2nd day of class
38	3.8 = 3	3rd day of class
<i>*Do NOT count holidays, weekends, or any other day the class is not schedule to meet.</i>		

*Refund of Health Fee

Students receive a refund upon complete withdrawal from all classes in accordance with the enrollment and tuition fee refund schedule.

*Refund of Parking Fee

Full refunds for parking permits will be made during the first two weeks for the fall/spring semesters and the first week of the summer sessions upon proof of complete withdrawal from school. The parking permits must be attached to a Request for Refund form and returned to the college Business Office in order to obtain the refund. There is no refund for daily parking permits.



* Subject to change without notice per SCCC Board of Trustees.

FINANCIAL ASSISTANCE

Students in need of financial assistance to help cover their educational expenses may apply for Federal, State, and Scholarship funds.

Federal and State Financial Assistance

To apply for federal and state financial assistance, the Department of Education requires that U.S. citizens and eligible non-citizens fill out a FAFSA online at www.fafsa.gov. Students who are not U.S. citizens or eligible non-citizens may qualify for state financial assistance only and may apply online at <https://dream.csac.ca.gov>.

Federal financial assistance includes:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (SEOG)
- Federal Work Study
- Federal Direct Student Loans

State financial assistance includes:

- Cal Grant
- California College Promise Grant Program
- Chafee Grant (requires additional application which can be completed at <https://chafee.csac.ca.gov>)

Enrollment Fee Waivers

The California Community Colleges offer the California College Promise Grant Program (formerly known as the Board of Governors Enrollment Fee Waiver) for students who are California residents and who meet any one of the following three criteria.

1. You or your family are receiving public assistance from the Temporary Assistance to Needy Families (TANF, formerly AFDC) or Supplemental Security Income (SSI) or General Assistance/General Relief or have certification from the California Department of Veterans Affairs.
2. You meet the previous year income standards:

Number in Household (including yourself)	Your Family Income Last Year (adjusted gross income and/or untaxed income)
1	\$19,140 or less
2	\$25,860 or less
3	\$32,580 or less
4	\$39,300 or less
	Add \$6,720 for each additional dependent beyond four.

1. You have completed the 2021-2022 Free Application for Federal Student Aid (FAFSA) and have demonstrated at least \$1,104 of "financial need."

Scholarships

Madera Community College offers many scholarship awards throughout the year based on academic excellence, leadership, community service, and program of study. Scholarship funds are donated by the State Center Community College Foundation, Madera Community College alumni, private companies, and other organizations. Awards range from \$100 to \$1,000. The Madera Community College Scholarship Application, which is one application for over 150 scholarships, is available from January to March every year. You may apply online at www.maderacollege.edu/scholarships.

Withdrawing from School or Dropping Class(es)

Any federal financial aid recipient who withdraws from some or all of their classes may owe back funds if they drop before 60% of the semester is over. Federal financial aid recipients who receive all unsatisfactory grades may also owe back funds. If you are considering dropping all or some of your classes and you have received federal financial aid, you should consult with the Financial Aid Office to see if you will owe back monies.

Important Information and Reminders

- Check your State Center Community College District issued email account regularly. This is the only way that you will receive important, time sensitive information regarding your financial aid.
- Keep your address and phone number updated through Self-Service.
- Fee waivers do not cover the \$20 health fee.
- Apply for a fee waiver BEFORE you register for classes. If you don't qualify for a fee waiver, you'll know exactly how long you have to pay your enrollment and other fees.
- If you qualify for a fee waiver after you paid your enrollment fees, you can apply for a refund at the Business Services Office or online.
- If you are awarded a fee waiver, it will cover all classes within the State Center Community College District - Fresno City College, Reedley College, Madera Community College, Madera Community College at Oakhurst, and Clovis Community College.
- You cannot receive federal or state monies at more than one school, BUT you may receive a Board of Governors Fee Waiver at more than one community college. Make sure you list all schools you plan to attend on your FAFSA so you will be reviewed for fee waiver eligibility.
- When applying for financial aid and/or a fee waiver, read all instructions carefully.
- Check for submission deadline dates and class drop-dates.
- Submit all requested documents and forms to the Financial Aid Office as soon as possible.

For more information on any of these topics, contact your Financial Aid Office at the campus you attend:

- Madera Community College
www.maderacollege.edu
30277 Avenue 12, Madera, CA 93639, (559) 675-4814
- Madera Community College at Oakhurst,
40241 Highway 41, Oakhurst, CA, 93644, (559) 683-39404



Worried about how you're going to cover all of your college expenses?

Apply for financial aid NOW!

If you are a U.S. citizens and permanent resident submit your FAFSA online at www.fafsa.gov. Undocumented students can apply for the Dream Act at <https://dream.csac.ca.gov>.

Electronic Payments: FAST, SAFE and RELIABLE!

The State Center Community College District is pleased to offer an exciting new student benefit. Your financial aid disbursements can be electronically deposited to your checking or savings account. Electronic payments will help to ensure that the funds will be delivered to your account in the fastest, most convenient way possible. No more waiting for the mail!

Log in to Self-Service at through MyPortal at www.maderacollege.edu. Click on "Banking Information" under the Financial Information menu to enter your financial institution information. If you have any questions, you may call the Business Services Office at (559) 675-4149.

Learn how to maintain your financial aid eligibility!

Applying for and receiving financial aid is only the first step. If you need financial aid to reach your educational goals, it is important that you understand the limits on financial aid and what you need to do to maintain your eligibility!

For more information on the lifetime grant limits, Satisfactory Academic Progress, and tons of other information to guide you through the financial aid process, check out our Financial Aid Guide, "Financial Aid Basics: A Practical Guide for Students and Parents," by logging on to www.maderacollege.edu/financialaid.

CAMPUS POLICIES

Cheating and Plagiarism

Students at Madera Community College are entitled to the best education that the college can make available to them, and they, their instructors, and their fellow students share the responsibility to ensure that this education is honestly attained. Because cheating, plagiarism, and collusion in dishonest activities erode the integrity of the college, each student is expected to exert an entirely honest effort in all academic endeavors. Academic dishonesty in any form is a very serious offense and will incur serious consequences.

Cheating is the act or attempted act of taking an examination or performing an assigned, evaluated task in a fraudulent or deceptive manner, such as having improper access to answers, in an attempt to gain an unearned academic advantage. Cheating may include, but is not limited to, copying from another's work, supplying one's work to another, giving or receiving copies of examinations without an instructor's permission, using or displaying notes or devices inappropriate to the conditions of the examination, allowing someone other than the officially enrolled student to represent the student, or failing to disclose research results completely.

Plagiarism is a specific form of cheating: the use of another's words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify contributors to work done in collaboration, submitting duplicated work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer security systems and software copyrights.

Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on the particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents. For more information, contact the Vice President of Learning and Student Success.

Drug- and Alcohol-Free Campus

Madera Community College is committed to maintaining a drug- and alcohol-free campus. To that end, the college prohibits the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances (as defined in Schedules I through V of the Controlled Substances Act {21U.S.C812} and as further defined by Regulations 21 CFR 1308.15 in the workplace). Behavior which violates this policy will be subject to disciplinary action in accordance with campus policies and regulations (BP 5410). Persons who seek information and/or resolution of alleged violations are directed to the Vice President of Learning and Student Success in the Administration Building. (559) 675-4800 ext. 4116, or campus police.

Family Educational Rights & Privacy Act

The Family Education Rights and Privacy Act (FERPA) outlines certain rights students have concerning access to and release of their educational records. Copies of District Administration Regulations implementing this act may be obtained from the Admissions and Records Office. Each student is encouraged to obtain a copy. The act ensures that the students will have access to their educational records and that the college will not release their records to anyone, including any parents, who is not designated by the student to receive them, except as provided by the law itself.

The law authorizes the release of directory information in the absence of student objection. Directory information includes: name, address, date and place of birth, major field of study, current class schedule, participation in activities, dates of attendance, degrees and awards received, and last institution attended. Objection, if any, to the release of this information may be made at the time the student applies for admission or at registration (see [Application for Admission](#) p.4, item #31).

Grievance Policy for Students

Any complaint concerning an alleged unauthorized or unjustified act or decision by any staff member which adversely affects the grades, status, rights, or privileges of a student is the concern of the Madera Community College administration.

A student should see the following people, in the suggested order below, if the concern is an academic matter:

1. Instructor
2. Dean of Instruction
3. Petition Academic Standards Committee (obtain petition form from Admissions and Records)

A student should see the following people, in the suggested order below, if the concern is a non-academic matter:

- If it involves an administrator - immediate supervisor
- If it involves certificated/classified staff - immediate supervisor
- If it involves another student - Vice President of Learning and Student Success.

If the student's concern(s) remain unresolved, the student may submit the grievance in writing. Grievances regarding non-academic matters are submitted to the Vice President of Learning and Student Success (grievance forms may be obtained at the Vice President of Learning and Student Success office in the Administration Building (559) 675-4800 ext. 4116. If the student is not satisfied with the outcome at this step, a petition can be filed with the Committee for Student Conduct (petition may be obtained at the Vice President of Learning and Student Success office). Individuals seeking information and/or resolution of alleged acts of discrimination are directed to contact the Vice President of Learning and Student Services at (559)675-4800 ext. 4116.

Intellectual Freedom and Responsibility—Board Policy

Intellectual freedom is to be guarded as a basic right of all citizens in a free society. To this end, the colleges of the district are committed to free discussion and open inquiry in the pursuit of truth. It is recognized that freedom to think, to read, to speak, and to question is necessary to the development of an informed citizenry. This freedom shall be integral to the philosophy of this district and is guaranteed to all faculty and students.

Nondiscrimination Statement

Madera Community College and all its centers comply with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender, disability, sexual orientation, religion or age. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender, disability, sexual orientation, religion or age is strictly prohibited. Limited English speaking skills will not be a barrier at Madera Community College to participation in Vocational Education programs. Inquiries regarding compliance and/or grievance procedures may be directed to the college's Title IX Officer and/or the Section 504/ADA Coordinator.

CAMPUS POLICIES

Declaración: Póliza Contra la Discriminación y las Obligaciones

El Distrito State Center Community College (Madera Community College) no discrimina por razones de raza, color, nacionalidad, género, orientación sexual, inhabilidad, religión o edad, en ninguno de sus reglamentos, procedimientos, o acciones, de acuerdo con los siguientes códigos: el Artículo VI del Código de Derechos Civiles (Civil Rights Act) de 1964, el cual prohíbe la discriminación por razones de raza, origen, color o nacionalidad; el Artículo IX de las Enmiendas al Código Educativo (Education Amendments) del año 1972 (género); la sección 504 del Código de Rehabilitación de 1973 (inhabilidad); y el Código Antidiscriminatorio de 1975 (edad); y tampoco tolera ninguna acción asociada con el acoso sexual (sexual harassment), en cumplimiento con el Código que cubre a los Americanos Inhabilitados de 1991 (Americans with Disabilities Act of 1991).

Dichos reglamentos y leyes abarcan y rigen todos los programas y actividades de Madera Community College, incluyendo el Programa de Educación Vocacional (Vocational Education), e incluyen el derecho de no ser discriminado en ninguno de los programas y actividades del colegio, y ser tratado en una forma igual y equitativa.

Sírvase dirigir cualquier pregunta o queja relacionada con los Reglamentos Antidiscriminatorios colocada en el Colegio de Madera, 30277 Avenue 12 Madera, CA 93638. Para más información, llame (559) 675-4800.

El Colegio de Madera Community College acepta y reconoce la obligación que tiene con las personas inhabilitadas (handicapped) de proveerles y facilitarles el acceso a todos sus programas y actividades. Para mayor información al respecto, comuníquese con la Coordinadora de la Sección 504, Leticia Canales, quien le informará sobre la ubicación de los diversos servicios y actividades, así como sobre los lugares accesibles y disponibles para los inhabilitados.

Puede obtener más información sobre las leyes y reglamentos antidiscriminatorios, dirigiéndose a la Oficina de Derechos Civiles: (Office for Civil Rights), U.S. Department of Education, 221 Main Street, Suite 1020, San Francisco, CA 94105.

La falta de conocimiento del idioma inglés no es un obstáculo para ser admitido a los programas técnicos y vocacionales del Colegio de Madera (Madera Community College).

Open Enrollment Policy

It is the policy of this district that, unless specifically exempted by statute, every course, course section, or class, the full-time equivalency (FTE) of which is to be reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets such prerequisites as may be established pursuant to Chapter II, Division 2, Part VI, Title 5 of the California Administrative Code, commencing with Section 51820. It is further the policy of this district that, in accordance with Section 51823(f), Title 5; health, safety, legal requirements and procedures will be established to meet such limitation.

Sexual Harassment Policy

Acts of sexual harassment will not be tolerated at the college. This applies to students, employees, and those who apply for employment status. Furthermore, this policy prohibits harassment in any form including verbal, physical, and visual harassment. Sexual harassment includes, but is not limited to, making unwanted sexual advances and requests for sexual favors.

Where either:

1. Submission to such conduct is made an explicit or implicit term of employment, appointment, admission, or academic evaluation;
2. Submission to or rejection of such conduct by an individual is used as the basis for a personnel decision or an academic evaluation affecting an individual;
3. The conduct has the purpose or effect of interfering with an employee's work performance, or creating an intimidating, hostile, offensive, or otherwise adverse working environment;
4. The conduct has the purpose or effect of interfering with a student's academic performance, creating an intimidating, hostile, offensive, or otherwise adverse learning environment, or adversely affecting any student.

Student Conduct

Students are expected to conduct themselves in a responsible manner whenever they are on campus or representing the college in any activity. Specific rules and regulations have been established in Board Policy 5500. A copy of this policy is available in the college library, the Admissions Office, the Vice President of Learning and Student Success, and in the Student Activities Office. It is also available on the Madera Community College website (www.maderacollege.edu) under the "Current Students" link. Conduct standards are designed to perpetuate the college's educational purposes, allowing students to enjoy the right of freedom to learn. Failure to adhere to the accepted standards will result in disciplinary action.

Student Right-to-Know and Campus Security Act

Student Right-to-Know Rates for Fall 2012 Cohort

Completion Rate: 24.82 %

Transfer Rate: 8.19 %

In compliance with the Student-Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the State Center Community College District and Madera Community College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2012, a cohort of all certificate-, degree-, and transfer-seeking first-time, full-time students were tracked over a three year period. Their completion and transfer rates are listed above. These rates do not represent the success rates of the entire student population at the College nor do they account for student outcomes occurring after this three year tracking period.

Based upon the cohort defined above, a Completer is a student who attained a certificate or degree or became 'transfer prepared' during a three year period, from Fall 2012 to Spring 2015. Students who have completed 60 transferable units with a GPA of 2.0 or better are considered 'transfer prepared'. Students who transferred to another post-secondary institution, prior to attaining a degree, certificate, or becoming 'transfer prepared' during a five semester period, from Spring 2013 to Spring 2015, are transfer students. The CCCCO website is <http://extranet.cccco.edu/Divisions/TechResearchInfoSys/MIS.aspx>.

34 SPRING 2023 CLASS SCHEDULE

MADERA COMMUNITY COLLEGE GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE 2022-2023	Completed	In Progress	Planned
GENERAL EDUCATION (18 units minimum)			
Mathematics Competency (Grade "C" or better, required) Some courses listed may satisfy Area D _{II}			
BA 39, MATH 3A, 4A, 5A, 5B, 6, 10A, 10B, 11, 11C, 17, 21, 45, 103, PLS 9, PSY 42, STAT 7			
AREA A: Natural Sciences (one course, three units minimum)			
AS 1, 5, ASTRO 10, BIOL 1, 2, 5, 10, 10L, 11A, 11B, 20, 22, 31 CHEM 1A, 1B, 3A, 3B, 8, 9, 10, FN 40, GEOG 5, 9, GEOL 1, 2, 9, 10, NR 4, 7, PHYS 2A, 2B, 4A, 4B, 4C, PLS 1, 2, 4A, 5, 7, 18, SCI 1A			
AREA B: Social and Behavioral Sciences (one course, three units minimum)			
AGBS 2, ANTHRO 1, 2, 3, BA 33, CHDEV 38, 39, COMM 2, 10, CRIM 5, ECON 1A, 1B, ETHNST 5, 32, GEOG 6, HIST 1, 2, 5, 11, 12, 12H, 20, 22, 32, HS 20, JOURN 1, POLSCI 3, 5, 24, PSY 2, 2H, 5, 16, 25, 38, 45, SOC 1A, 1B, 2, 11, 32			
AREA C: Humanities (one course, three units minimum)			
ASL 1, 2, 3, 4, 5, 6, ART 2, 3, 5, 6, 6H, 7, 9, 13, 17, 26, 33, COMM 12, ENGL 1B, 1BH, 15A, 15B, 15E, 36, 41, 43A, 43B, 44A, 44B, 46A, 46B, 47, 49, ESL 14, 15, FILM 1, 2A, 2B, LING 10, 11, MUS 12, 12H, 16, PHIL 1, 1C, 1CH, 1D, 3A, 3B, PHOTO 1, SPAN 1, 2, 3, 3NS, 4, 4NS, 5			
AREA D: Language and Rationality (Grade "C" or better, required) (one course each from D _I and D _{II} , six semester unit minimum) Completion of Area D _I satisfies the reading and writing competency			
D _I : English Composition: ENGL 1A, 1AH, ESL 1A			
D _{II} : Communication/Analytical Thinking: COMM 1, 1H, 4, 8, 25, CSCI 40, 41, ENGL 2, 2H, 3, 3H, MATH 3A, 4A, 5A, 5B, 6, 10A, 10B, 11, 11C, 17, 21, 45, 103, PHIL 6, PLS 9, PSY 42, SOC 1B, STAT 7			
AREA E: Lifetime Wellness (two courses from E.1 and one course from E.2; 4-5 units, minimum) Some courses listed in E.2 may satisfy AREA B			
E.1: Physical Education - two courses from: PE 2, 6, 7, 14, 15, 16, 19, 29, 71 Veterans: Please see a counselor regarding P.E. credit based on DD-214 (Official SMART transcripts must be on file)			
E.2: Lifetime Skills - one course from: CHDEV 5, 38, 39, COMM 2, COUN 53, FN 35, HLTH 1, PSY 2, 2H, 16, 25, 38, SOC 1A, 32			
AREA F: Government & American Institutions (one course, three units minimum)			
POLSCI 2, 2H, or 110			
AREA G: Communication (one course, three units minimum) Courses listed may satisfy Area D _{II}			
COMM 1, 1H, 4, 8, or 25			

MADERA COMMUNITY COLLEGE
ASSOCIATE IN ARTS AND SCIENCE DEGREE REQUIREMENTS 2021-2022

1. Sixty (60) units with at least 2.0 ("C") grade point average in all courses applicable to the associate degree.
2. Residence requirements: A minimum of twelve (12) degree applicable units satisfactorily completed in residence at Madera Community College.
3. At least eighteen (18) units in a single discipline or related disciplines (major) or in an approved area of emphasis. Each course applied to this major requirement must be completed with a grade of "C" or better or a "P".
4. Competence in reading and writing, demonstrated by completion of ENGL 1A/1AH or ESL 1A with a grade of (2.0) "C" or better. The course used to fulfill this competency requirement may also be used to fulfill Area D.1 of the general education requirement in language and rationality: English Composition.
5. Only one reading or writing course at one level below English 1A may be applied to the degree requirements. This limitation does not apply to ESL courses below the level of ESL 1A.
6. Competence in mathematics, demonstrated by completion with a grade of 2.0 ("C") or better in one of the following courses: Mathematics 3A, 4A, 5A, 5B, 6, 10A, 10B, 11, 11C, 17, 21, 45, 103; Business Administration 39, Plant Science 9, Psychology 42, or Statistics 7. Some of the course used to fulfill this competency requirement may also be used to fulfill Area D.2 of the general education requirement in Language and Rationality: Communication/Analytical Thinking.
7. Students must complete at least 18 units of general education coursework from one of the three following general education patterns: (See a counselor for advisement on appropriate GE pattern)
 - Option 1 – Madera Community College General Education - for students not intending to transfer to a four-year institution. Cannot be used for an Associate Degree for Transfer.
 - Option 2 – CSU GE – California State University General Education - for students intending to transfer to the CSU or other four-year institution, with the exception of University of California.
 - Option 3 – IGETC – Intersegmental General Education Transfer Curriculum – for students intending to transfer to a UC, CSU or other four-year institution.

Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T)

To earn the Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T), students must complete the following: CSU-GE Breath or IGETC for CSU requirements, major requirements, and have a total of 60 required semester units of CSU-transferable coursework. Students must maintain a minimum 2.0 GPA, including grades of "C" or higher in each course taken to fulfill the major.

Multiple Degrees

A student may earn more than one AA and/or AS degree from Madera Community College. The same AA and/or AS degree cannot be awarded from more than one college in the district.

Graduation Application

A candidate must file a graduation application in order to receive the associate degree or certificate of achievement. Application deadlines are listed in the academic calendar within the catalog.

36 SPRING 2023 CLASS SCHEDULE

MADERA COMMUNITY COLLEGE CALIFORNIA STATE UNIVERSITY GENERAL EDUCATION 2022-2023		Completed	In Progress	Planned
AREA A: English Language Communication and Critical Thinking 9 semester or 12 quarter units with at least one course each from A1, A2, and A3. ("C-" or better grade required in A1, A2, and A3)				
A1:	<i>Oral Communication:</i> COMM 1, 1H, 4, 8, *25			
A2:	<i>Written Communication:</i> ENGL 1A, 1AH, ESL 1A			
A3:	<i>Critical Thinking:</i> COMM *25, ENGL 2, 2H, 3, 3H, PHIL 2, 4, 6			
AREA B: Scientific Inquiry and Quantitative Reasoning 9 semester or 12 quarter units with at least one course each from B1 and B2. One course from B1 or B2 to contain a laboratory component, marked by (L), and at least one course from B4. ("C-" or better grade required in B4)				
B1:	<i>Physical Science:</i> ASTRO 10(L), CHEM 1A(L), 1B(L), 3A(L), 3B(L), 8, 10(L), 28A, 28B, GEOG 5, 9, GEOL 1(L), 2, 9(L), 10, PHYS 2A(L), 2B(L), 4A(L), 4B(L), 4C(L), PLS 2, SCI 1A(L)			
B2:	<i>Life Science:</i> AS 1, BIOL 1(L), 2(L), 5(L), 10, 11A(L), 11B(L), 20(L), 22(L), 31(L), NR 7, PLS 1			
B3:	<i>Laboratory Activity:</i> Complete a course from B1 or B2 with a lab (marked with L) or one of the following: BIOL 10(L), CHEM 9, 29A, 29B, PLS 1(L), 2(L)			
B4:	<i>Mathematics/Quantitative Reasoning:</i> BA 39, CSCI 26, MATH 3A, 4A, 5A, 5B, 6, 10A, 10B, 11, 11C, 17, 21, 45, PLS 9, PSY 42, STAT 7			
AREA C: Arts and Humanities 9 semester or 12 quarter units with at least one course each from C1 or C2.				
C1:	<i>Arts:</i> ART 2, 5, 6, 6H, 26, COMM 12, FILM 1, *2A, *2B, MUS 12, 12H, 16, PHOTO 1			
C2:	<i>Humanities:</i> ASL 1, 2, 3, 4, *5, ENGL 1B, 1BH, 36, 43A, 43B, 44A, 44B, 46A, 46B, 47, 49, ESL 14, 15, FILM *2A, *2B, HIST *1, *2, *11, *12, *12H, *20, *22, LING 10, PHIL 1, 1C, 1CH, 1D, 3A 3B, SPAN 1, 2, 3, 3NS, 4, 4NS, 5, 15, 16			
C1 or C2: Complete an additional course from C1 or C2.				
AREA D: Social Sciences 6 semester or 8 quarter units. (Required for new students starting Fall 2021. Continuing students with catalog rights prior to Fall 2021 complete 9 sem. or 12 quarter units.)				
D0-D9: AGBS 2, ANTHRO 1, 2, 3, * ASL 5, CHDEV 30, *38, *39, COMM 10, CRIM 5, 13, 14, ECON 1A, 1B, ETHNST *2, 5, 32, GEOG 6, HIST *1, *2, 5, *11, *12, *12H, *20, *22, 32, HS 20, JOURN 1, POLSCI 2, 2H, 3, 5, 24, PSY *2, *2H, 5, 16, *38, 45, SOC *1A, 1B, *2, 11, 32				
AREA E: Lifelong Understanding and Self-Development 3 semester or 4 quarter units				
E:	CHDEV *38, *39, COMM 2, COUN 53, FN 35, HLTH 1, PSY *2, *2H, 25, *38, SOC *1A, 32			
AREA F: Ethnic Studies 3 semester or 4 quarter units. (Required for new students beginning Fall 2021. Continuing students with catalog rights prior to Fall 2021 do not have to complete this requirement.)				
F:	ETHNST *2, SOC *2			

*Courses listed in more than one GE area can fulfill only one GE area.

CALIFORNIA STATE UNIVERSITY GENERAL EDUCATION BREADTH REQUIREMENTS (CSU GE)

The California State University (CSU) requires all students to complete at least 48 semester units of general education (GE) to earn a bachelor's degree. The CSU GE-Breadth is a 39 semester-unit pattern of lower-division GE courses that may be completed at Madera Community College. The remaining 9 units of GE are upper division courses that must be completed at the CSU. It is recommended that students planning to transfer to a CSU complete their lower-division GE prior to transfer by following the CSU GE-Breadth pattern. However, the CSU GE-Breadth pattern may not be the best GE preparation pathway for ALL majors. Students should consult with a counselor to determine the best GE plan for their major and transfer destination.

Students may be eligible for transfer to California State Universities, with junior standing, upon completion of 60 transferable semester units with a grade point average of 2.0 ("C") or better. "Golden Four" Course Areas – A1, A2, A3 and B4 are required for admission into any California State University and must be completed with a grade of "C-" or better.

The courses listed on the previous page are **CSU GE-BREADTH APPROVED FOR MADERA COMMUNITY COLLEGE ONLY**. Students completing courses at other California Community Colleges, in particular Fresno City College, Reedley College, and Clovis Community College, should carefully review course differences in CSUGE placement. A full list of CSU GE approved courses for all California Community Colleges are found on www.ASSIST.org.

Certification

Upon request, Madera Community College will verify the completion of lower-division general education requirements for transfer to the CSU. Courses can only be certified if they were on the CSU approved list at the time they were taken by the student. Students who transfer without completing the CSU GE-Breadth will have to meet both lower and upper division general education requirements specific to the CSU campus to which they are transferring.

GE Credit by Examination:

Satisfactory scores on Advanced Placement (AP), International Baccalaureate (IB), and College Level Exam Preparation (CLEP) exams may be used to award GE credit and to certify completion of CSU GE-Breadth areas. These units will be applied in accordance with the [CSU Chancellor's Office policy](#) which is updated annually. Students will be required to provide official AP/IB/CLEP test scores. Each CSU campus determines how it will apply credit earned by these examinations toward requirements in the major.

Courses Completed at Other California Community Colleges (CCC)

Courses taken at more than one CCC may be used to fulfill CSU GE-Breadth. Coursework may only be applied to the CSU GEBreadth area for which it was approved at the community college where and when it was completed. Refer to www.ASSIST.org for a list of CCC courses that satisfy CSU GE-Breadth requirements.

U.S. History, Constitution, and American Ideals

All CSU campuses require U.S. History, Constitution and American Ideals to graduate. This graduation requirement can be met prior to transfer by selecting one U.S. History course (HIST 11, 12, 12H, or 22) and one U.S. Government (including California) course (POLSCI 2 or 2H). Though not required to complete CSU GE, these courses may satisfy AREA C2 or AREA D.

New Requirement: AREA F – Ethnic Studies

New Area F Ethnic Studies requirement: A course in Area F Ethnic Studies and only 6 units of Area D are required for new students starting Fall 2021 or for returning students who lost previous catalog rights (i.e., did not enroll in fall or spring semester for the past calendar year, per CSU catalog rights definition). Continuing students with catalog rights prior to 2021-22 are not required to take an Area F course, but then must complete 9 units of Area D from at least two different disciplines.

CSUGE	SUMMER 2021 and PRIOR	STARTING FALL 2021
Changes to GE requirements	Continuing students with catalog rights	New students or returning students who lost previous catalog rights
Area D Social Sciences	3 courses/9 units	2 courses/6 units
Area F Ethnic Studies	none	1 course/3 units

CERTIFICATE OF ACHIEVEMENT IN CSU GE-BREADTH: (M.5800.CA)

Students who complete the CSU GE-Breadth pattern and meet the residency requirement are eligible to apply for the CSU GEBreadth Certificate of Achievement from Madera Community College.

38 SPRING 2023 CLASS SCHEDULE

COURSE ABBREVIATIONS

ACCTG = Accounting	ESL = English as a Second Language	MKTG = Marketing
AG = Agriculture	EH = Environmental Horticulture	MATH = Mathematics
AGBS = Agriculture Business	ETHNST = Ethnic Studies	MAG = Mechanized Agriculture
AGED = Agriculture Education	FILM = Film	MUS = Music
ASL = American Sign Language	FN = Foods and Nutrition	NR = Natural Resources
AS = Animal Science	GEOG = Geography	NAT = Nursing Assistant Training
ANTHRO = Anthropology	GEOG = Geology	OT = Office Technology
ART = Art	HLTH = Health Science	PHIL = Philosophy
ASTRO = Astronomy	HIST = History	PHOTO = Photography
BIOL = Biology	HONORS = Honors Courses	PE = Physical Education
BA = Business Administration	HS = Human Services	PHYS = Physics
CHEM = Chemistry	IT = Industrial Technology	PLS = Plant Science
CHDEV = Child Development	IS = Information Systems	POLSCI = Political Science
COMM = Communication	INTDS = Interdisciplinary Studies	PSY = Psychology
CSCI = Computer Science	JOURN = Journalism	RN = Registered Nursing
COTR = Cooperative Work Experience Education	KINES = Kinesiology	SCI = Science
COUN = Counseling	LA = Learning Assistance	SLPA = Speech Language Pathology Assistant
CRIM = Criminology	LIBSKL = Library Skills	SOC = Sociology
DEVSER = Developmental Services	LITEC = Library Technology	SPAN = Spanish
ECON = Economics	LVN = Licensed Vocational Nursing	ST = Supervised Tutoring
EDUC = Education	LING = Linguistics	STAT = Statistics
ENGR = Engineering	MM = Maintenance Mechanic	
ENGL = English	MFGT = Manufacturing Technology	

IGETC INFORMATION

- The IGETC is a general education program that California Community College students can use to fulfill lower division general education requirements for any CSU or UC campus, California private colleges/universities, and some out of state colleges/universities.
- The IGETC provides an alternative to the General Education-Breadth requirements for CSU, UC, many California private colleges/universities, and some out of state colleges/universities.
- The IGETC is NOT an admission requirement for the CSU or UC nor does completion of the IGETC guarantee admission to the campus or program of choice.
- All areas of the IGETC must be completed to be certified by the community college and must be completed prior to transfer to a CSU or UC. Students earning an AA-T degree or AS-T degree are required to have full certification. In some circumstances, a student may make up two missing IGETC course requirements after transferring to a university. See a counselor regarding the certification process.
- To be certified all courses must be completed with a grade of "C" or better.
- A grade of "CR" (credit) or "P" (pass) may be used if the grading policy of the community college states that "CR" or "P" is equivalent to a grade of "C" or better. The UC will allow no more than 14 semester units taken CR/P toward UC eligibility or IGETC. The CSU campuses vary on the number of units they allow. Please check each college's catalog or see a counselor for more information.
- Courses may be used only once to satisfy one subject area even if they are listed in more than one subject area.
- Advanced Placement (AP) tests completed with a score of 3, 4, or 5 may be applied to the IGETC. One AP exam may be used to clear only one course requirement. (Example: AP English Comp and Literature may be used to satisfy ENGL 1A or 1B NOT both). See IGETC Supplemental - Use of AP Exams document.
- All IGETC coursework does not have to be completed at the same college. Courses taken at more than one California Community College may be used to fulfill the IGETC. Note, however, that courses applicable to IGETC may vary from college to college. Courses completed at other California Community Colleges will be placed on IGETC according to how they were approved at the college where they were completed.
- Additional information regarding the acceptance of IGETC at specific colleges in each UC is available online at <http://www.universityofcalifornia.edu/admissions> and enter IGETC in the search box.
- The IGETC is not a good option for students intending to transfer into high unit majors, such as engineering or the sciences, that require extensive lower division preparation.
- Please see a counselor to make sure that the IGETC is appropriate for your use or if you have any other questions regarding the IGETC.

Additional courses may be added to the Madera Community College IGETC. An updated IGETC sheet may be obtained from the Counseling Office, Transfer Center, Madera Community College website, or at www.assist.org.

This information is subject to change.

<p style="text-align: center;">MADERA COMMUNITY COLLEGE INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULA (IGETC) 2022-2023</p> <p style="text-align: center;"><i>For transfer to the CSU or UC system. All courses must be completed with a C- grade or better</i></p>	Completed	In Progress	Planned
<p>AREA 1: English Communication CSU: Three courses required, one each from 1A, 1B, and 1C (9 semester or 12-15 quarter units) UC: Two courses required, one each from 1A and 1B (6 semester or 8-10 quarter units)</p>			
<p>1A - English Composition: ENGL 1A, 1AH</p>			
<p>1B - Critical Thinking-English Composition: COMM 25, ENGL 2, 2H, 3, 3H, PHIL 2</p>			
<p>1C - Oral Communication: (CSU requirement only): COMM 1, 1H, 4, 8</p>			
<p>AREA 2: Mathematical Concepts and Quantitative Reasoning One course required. (3 semester or 4-5 quarter units)</p>			
<p>BA 39, CSCI 26, MATH 3A, 5A, 5B, 6, 11, 11C, 17, 21, PSY 9, PSYC 42, STAT 7</p>			
<p>AREA 3: Arts and Humanities At least three courses, with at least one from the Arts and one from the Humanities. (9 semester or 12-15 quarter units)</p>			
<p>3A - Arts: ART 2, 5, 6, 6H, 26, FILM 1, *2A, *2B, MUS 12, 12H, 16</p>			
<p>3B - Humanities: ASL *2, *3, *4, *5, ENGL 1B, 1BH, 36, 43A, 43B, 44A, 44B, 46A, 46B, 47, 49, FILM *2A, *2B, HIST 1, 2, *11, *12, *12H, 20, *22, LING 10, PHIL 1, 1C, 1CH, 1D, 3A, 3B, SPAN *2, *3, *3NS, *4, *4NS, 5</p>			
<p>3A or 3B: Complete an additional course from AREA 3A or 3B</p>			
<p>AREA 4: Social and Behavioral Sciences At least three courses from at least two different disciplines. (9 semester or 12-15 quarter units)</p>			
<p>ANTHRO 1, 2, 3, ASL *5, CHDEV 30, 38, 39, COMM 10, CRIM 13, 14, ECON 1A, 1B, ETHNST 2, 5, 32, GEOG 6, HIST 5, *11, *12, *12H, *22, 32, HS 20, JOURN 1, POLSCI 2, 2H, 3, 5, 24, PSY 2, 2H, 5, 16, 38, 45, SOC 1A, 1B, 2, 11, 32</p>			
<p>AREA 5: Physical and Biological Sciences At least two courses, one Physical Science and one Biological Science, at least one must include a laboratory component (indicated by L). (7-9 semester or 9-12 quarter units)</p>			
<p>5A - Physical Sciences: ASTRO 10(L), CHEM 1A(L), 1B(L), 3A(L), 3B(L), 8, 9, 10(L), 28A, 28B, GEOG 5, 9, GEOL 1(L), 2, 9(L), 10, PHYS 2A(L), 2B(L), 4A(L), 4B(L), 4C(L), PLS 2, SCI 1A(L)</p>			
<p>5B - Biological Sciences: AS 1, BIOL 1(L), 2(L), 5(L), 10, 11A(L), 11B(L), 20(L), 22(L), 31(L), NR 7, PLS 1</p>			
<p>5C - Laboratory Activity: One course from AREA 5A or 5B with a lab (marked with an L) OR one of the following: BIOL 10(L), CHEM 9, 29A, 29B, PLS 1(L), 2(L)</p>			
<p>AREA 6: Language Other Than English (UC requirement only). Proficiency equivalent to two years/second level of high school instruction in the same language with "C-" grades or better, or a course (equivalent to two years of high school-level instruction) in a language other than English at a college or university with a letter grade of "C" (2.00) or better. For additional ways to meet this LOTE competency requirement, speak with your counselor or the articulation officer.</p>			
<p>ASL 1, *2, *3, *4, SPAN 1, *2, *3, *3NS, *4, *4NS</p>			

*Courses listed in more than one GE area may only be used to fulfill one GE area with the exception for courses in Language Other Than English, which can be certified in Areas 3B and 6.

MADERA COMMUNITY COLLEGE FACULTY OFFICE DIRECTORY

NAME	POSITION	OFFICE	EXTENSION #
Aizon, Antoniette	Psychology Instructor	R-5A-2	4802
Abou, Naoum, Michelle	Biology Instructor	R-4A-1	4124
Alvarez, Juan	Business Instructor	CAT-06	4895
Barnes, Lacy	Psychology Instructor	R-5B-3	4819
Barretto, Kathryn	Biology Instructor	R-5B-7	4126
Biehler, Hillary	Mathematics Instructor	R-4A	4836
Bourbon, Erica	Counselor/Coordinator Articulation	AM-120	4146
Bradley, Pat	Evening Coordinator	AV-101	4881
Bravo, Angelina	Licensed Vocational Nursing Instructor	R-5A	4844
Bravo, Anthony	Counselor - Dual Enrollment	R-4C	4147
Cade, Alan	Accounting Instructor	R-5A-1	4830
Cardella, Justin	Business/Hospitality Instructor	CAT-02	4010
Carlson, Jon	Political Science Instructor	R-5A-1	4145
Cartwright, George	Criminology Instructor	AV1-164	4887
Conner, Shelly	Dean of Instruction - LASS	AV1-101E	4834
Corchado, Francisco	Counselor-Veterans	AM-168	4118
Cortes Chavez, Lynette	Math Instructor	R-4A	4831
Cusaac, John	Information Systems	AV1-162	4859
Day, Elizabeth	Nursing Instructor	R-5B-5	4877
de Morales, Linda	Chemistry Instructor	AV1-206	4775
Druley, James	Philosophy Instructor	AV1-255	4856
Ensminger, Maria	Counselor	AM-172	4804
Esquivel, Jim	Mathematics Instructor	AV1-254	4806
Farrahi, Geeti	LVN Coordinator	R-5B	4105
Fernandez, Carol	Vocational Nursing Instructor	AV1-206	4866
Fitzer, John	English/Education Instructor	AV1-257	4868
Fleuridor, Richardson	Biology Instructor	AV1-156	4708
Frampton, Nancy	ESL Instructor	AV1-158	4705
Garza, Denise	Counselor- EOPS, CalWORKs, Nextup	R-2A	4876
Gonzalez, Alissa (Maia)	Librarian	AM-105	4835
Gray, Jennifer	Biology Instructor	AV1-154	4828
Greco- Vagnino, Gina	Business/Office Technology Instructor	CAT-06	4889
Hanson, Erik	Manufacturing Technology Instructor	CAT-03	4872
Harris, Marie	Vice President, Learning and Student Success	AM-110	4852
Heasley, Erin	DE/Instructional Design Coordinator		4132
Johnson, Kari	Librarian	AM-185	4735

MADERA COMMUNITY COLLEGE CENTER FACULTY OFFICE DIRECTORY

NAME	POSITION	OFFICE	EXTENSION #
Kandarian, Todd	Mathematics Instructor	AV1-157	4826
Kastanes, Bill	Geography Instructor	AV1-259	4833
Kato-Gee, Kimi	Director of Nursing	R-5B-6	4706
Kendoyan, Sosse	Biology Instructor	R-4A	4154
Kwan, Karen	Career & Transfer Counselor	AM-141	4883
Leech, Stephen	English Instructor	AV1-253	4841
Lemos, Sergio	Counselor - EOPS	R-2A	4829
Luchesi, Michael	Manufacturing Instructor	CAT-01	4888
Luera, Tina	Child Development Instructor	AV1-153	4102
MacArthur, James	Chemistry Instructor	AV1-159	4709
Maqueda Gutierrez, Roberto	Counselor -Student Sucess	R-4E	4136
Martinez, Alejandra	Counselor	AM-178	4715
Mask, William	History Instructor	R5B-1	4113
Mata, Lalo	Mathematics Instructor	R-4A	4823
Mattox, Kristen	Health/Physical Education Instructor	AV1-251	4801
McBride, Marisa	Counselor-TRIO	R-2A	4104
Mendoza, Raquel	Counselor	AM-141	4885
Menz, Traci	DSP&S Counselor	AM-176	4864
Millar, Brad	Communications Instructor	AV1-160	4843
Morley, Ryan	Speech Language Pathology Instructor	R-5B-4	4123
Mosqueda, Elizabeth	Agriculture/Plant Science Instructor	CAT-04	4886
Murphy, Harmony	Music Instructor	R-4C	4046
Nauk, Vanna	Ethnic Studies	R-5BA	4056
Newton, Michael	Communication Studies Instructor	R-5A-6	4797
Norton, Steve	Art Instructor	AV1-258	4853
Palsgaard, Loren	English Instructor	AV1-256	4805
Pavic, Dejan	Engineering Instructor	CAT-05	4122
Peralta, Lily	Counselor- Student Success	AM-172	4135
Preston-Smith, Julie	Interim Dean of Student Services	AM-151	4822
Qidwai, Khayyam	Sociology Instructor	R-5B-3	4819
Ragan, Jeffrey	Reading Instructor	AV1-163	4815
Ramirez, Greg	English Instructor	AV1-155	4832
Ramsey, Tina	English Instructor	R-5A	4803
Renberg, Shelley	Health Services Coordinator	R-6B	4814
Richardson, David	History Instructor	AV1-252	4825
Robles, Lucia	VP Equity and Institutional Effectiveness	AM-10B	4134

42 SPRING 2023 CLASS SCHEDULE

MADERA COMMUNITY COLLEGE CENTER FACULTY OFFICE DIRECTORY

NAME	POSITION	OFFICE	EXTENSION #
Rodriguez, Sam	Agriculture Business Instructor	CAT	4886
Rude, Gerald	Physics/Astronomy Instructor	CAT-02	4884
Sanchez, Ray	Tutorial Center Coordinator	R-1A	4896
Stupar, Jerry	Women's Soccer Coach/PE Instructor	CAT-04	4081
Tatum, Prima	Chemistry Instructor	AV1-161	4058
Triplitt, Traci	Child Development Center Coordinator	R-5A	4845
Turini, Bill	Political Science Instructor	AV1-260	4707
Vega, Guadalupe	Spanish Instructor	AV1-164	4818
Wheeler, Kyle	Truck Driving Instructor	CAT-05	4156
Young-Manning, Sheryl	English Instructor	AV1-262	4824

MADERA COMMUNITY COLLEGE AT OAKHURST FACULTY OFFICE DIRECTORY

NAME	POSITION	OFFICE	EXTENSION #
Soukup, Darin	Dean, Madera Community College at Oakhurst	RM 1	5613
Spear, Gricelda	Counselor		5609
Yancey, Frank	Biology Instructor	OC-9	5619



ROOM CODES

ABBREVIATION	LOCATION
AM	Administration Building
ARR	Location to be arranged
AV1	Academic Village One Building
CAM	Center for Advanced Manufacturing
CAT	Center for Agriculture Technology
CHI	Valley Children's Hospital
CRMC	Clovis Regional Medical Center
CSYP	Central Star Youth Psy

ABBREVIATION	LOCATION
FIELD	Athletic Field
MCHOSP	Madera Community Hospital
MRE	Madera Rehab Hospital
OC	Madera Community College at Oakhurst
R	Madera Community College Center, Relocatable
TM	Madera Community College Center
VAHOSP	Veterans Administration Hospital

CAMPUS OFFICES

DEPARTMENT	LOCATION
Admissions and Records	AM
Associated Students	R
Business Services Office	AM
CalWORKS Office	R
Campus Business Office	AM
Career Center	AM
Child Development Lab	R
Vice President of Administrative Services	AM
Counseling	AM
Vice President of Instruction	AM
Vice President of Learning Student Success	AM
Disabled Students Programs & Services	AM
Food Services	CAF

DEPARTMENT	LOCATION
Financial Aid	AM
Health Services	R
Job Placement Information	AM
EOPS	R
Police Department	TM
President	PRE
Psychological Services	AM
Office of Marketing and Communications	AM
Transfer Center	R
Tutorial Center	R
Upward Bound	R
Veterans' Office	AM

ACADEMIC SUCCESS CENTERS

FOR ASSISTANCE WITH

ANY CLASS

GO TO THE

LEARNING CENTER IN R1B

Hours: Monday-Thursday: 9 a.m. to 5 p.m. Friday: 9 a.m. to 1 p.m.

Contact Us: (559) 675-4789

FOR ASSISTANCE WITH

SCIENCE, TECHNOLOGY, ENGINEERING, MATH

GO TO THE

STEM CENTER IN R4A

Hours: Monday-Thursday: 9 a.m. to 4 p.m. Friday: 9 a.m. to 1 p.m.

Contact Us: (559) 675-4838

FOR ASSISTANCE WITH READING AND WRITING

GO TO THE

READING AND WRITING CENTER IN R1A

Hours: Monday-Thursday: 8 a.m. to 6 p.m. Friday: 8 a.m. to 1 p.m.

Contact Us: (559) 675-4846

- Get the academic assistance you need to succeed
- All Madera Community College students are eligible for services
- All locations have free services
- Qualified and trained tutors
- Proven success

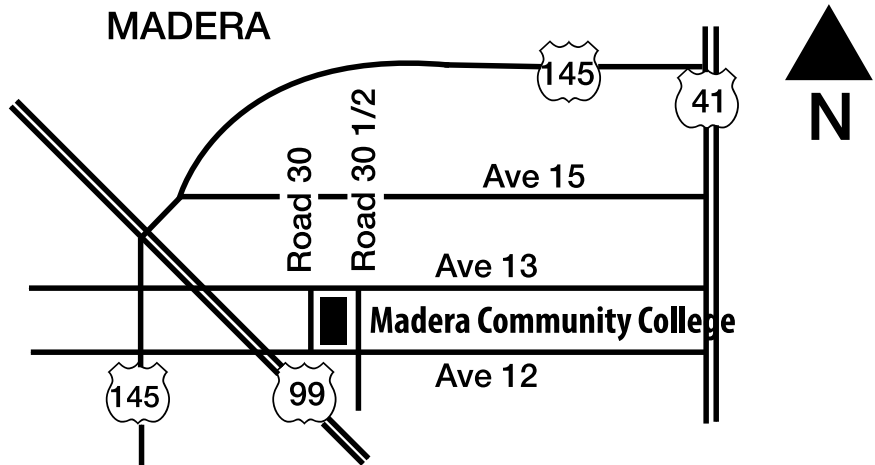
STUDENT CLASS PLANNER

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
7:00 - 7:50 am 0700 - 0750						
8:00 - 8:50 am 0800 - 0850						
9:00 - 9:50 am 0900 - 0950						
10:00 - 10:50 am 1000 - 1050						
11:00 - 11:50 am 1100 - 1150						
12:00 - 12:50 pm 1200 - 1250						
1:00 - 1:50 pm 1300 - 1350						
2:00 - 2:50 pm 1400 - 1450						
3:00 - 3:50 pm 1500 - 1550						
4:00 - 4:50 pm 1600 - 1650						
5:00 - 5:50 pm 1700 - 1750						
6:00 - 10:00 pm 1800 - 2200						

MAPS

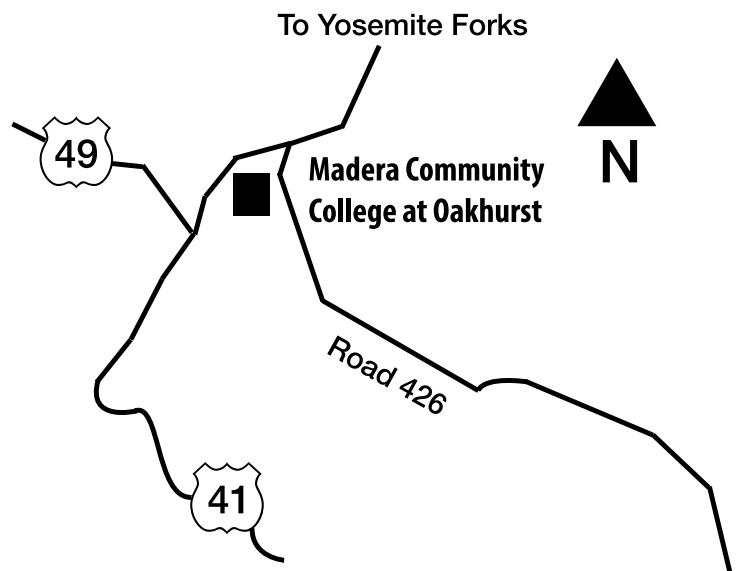
MADERA COMMUNITY COLLEGE

30277 Avenue 12
Madera, CA 93638



MADERA COMMUNITY COLLEGE AT OAKHURST

P.O. Box 1910, 40241 Hwy 41
Bldg. Site "G"
Oakhurst, CA 93644

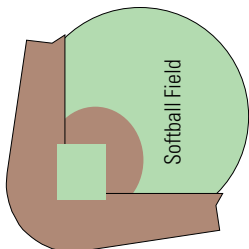


MADERA COMMUNITY COLLEGE CAMPUS MAP



**MADERA
COMMUNITY
COLLEGE**

30277 Avenue 12
Madera, CA 93638
T: 559-675-4800
www.maderacollege.edu

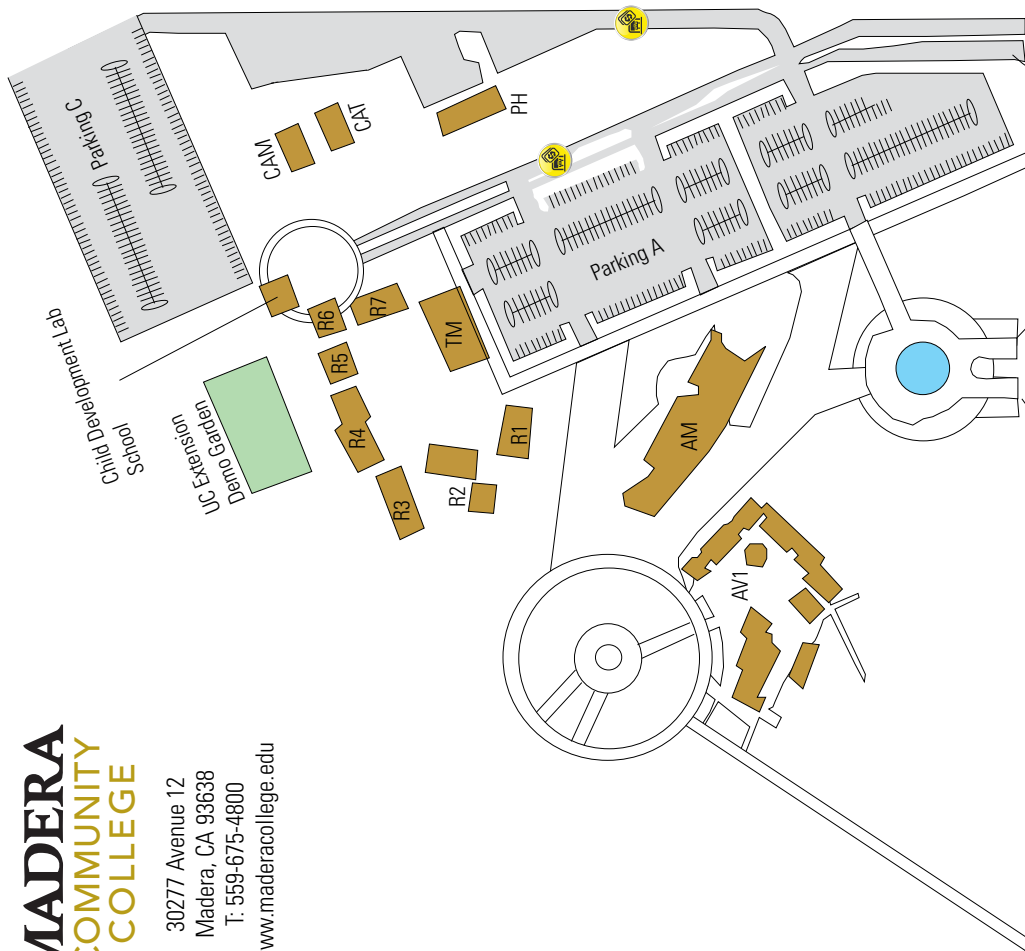


CAMPUS DIRECTORY:

- AM Administration: Counselors, Library, Financial Aid, Admissions & Records
- AV-1 Academic Village One: Restrooms, Chemistry/Biology Labs
- R-1A Reading & Writing Center
- BETWEEN R-1A/1B Food Pantry
- R-1B Learning Center
- R-2A Faculty Offices, CalWORKS Counselor, EOPS
- R-4B, C, D & E Classrooms - RN
- R-6 Restroom
- R-6B Health Center (Nurse)
- R-6C Child Development Lab School
- R-7A LVN Classroom
- CAM Center for Advanced Manufacturing
- CAT Center for Agriculture and Technology
- TM-1I Restroom
- TM-21 Cafeteria
- TM-41 Bookstore (enter inside Cafeteria)
- PH Power House



Daily Parking Permit Dispenser



Road 30

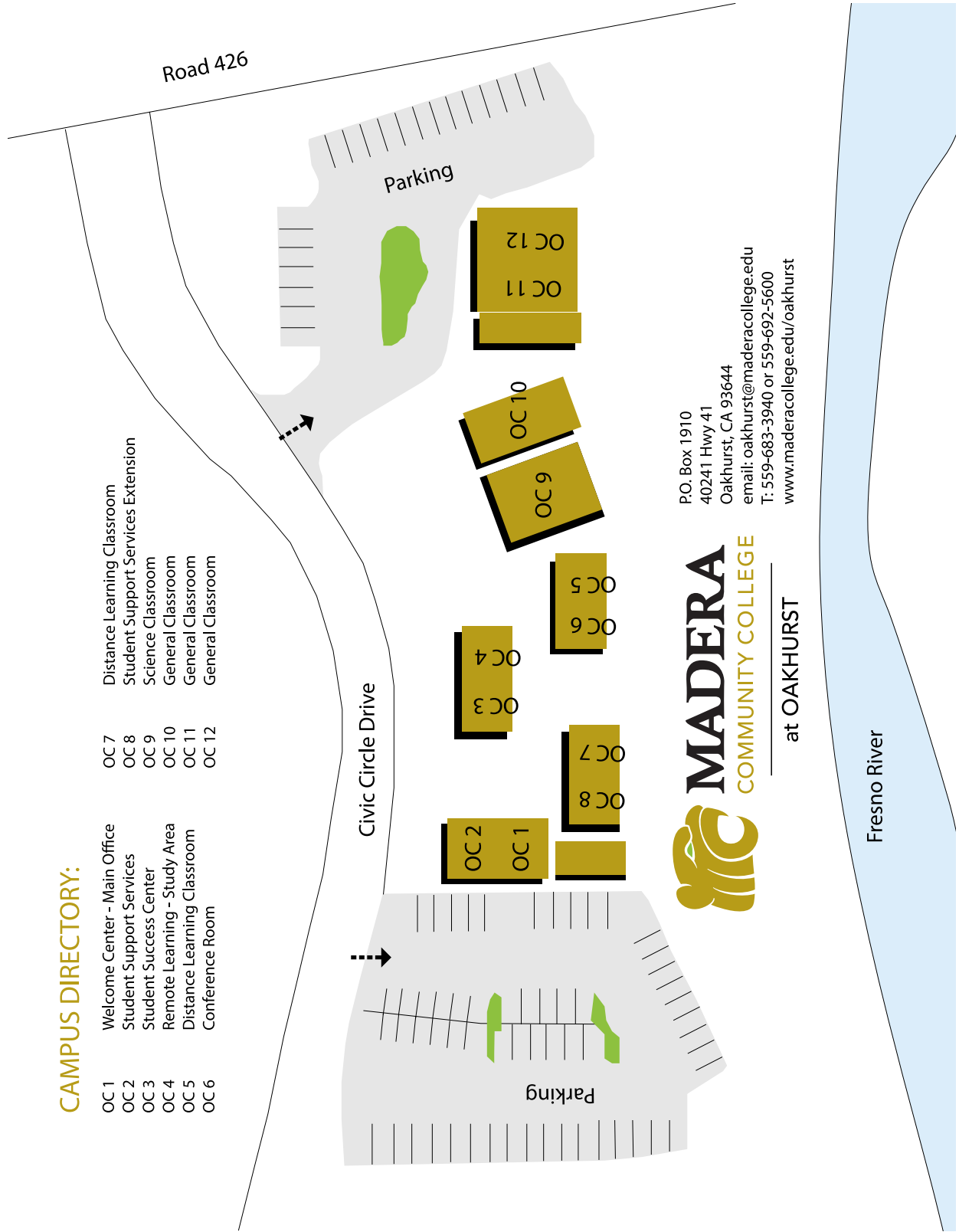
← To Highway 99

Avenue 12

MADERA COMMUNITY COLLEGE AT OAKHURST CAMPUS MAP

CAMPUS DIRECTORY:

- | | | | |
|------|------------------------------|-------|------------------------------------|
| OC 1 | Welcome Center - Main Office | OC 7 | Distance Learning Classroom |
| OC 2 | Student Support Services | OC 8 | Student Support Services Extension |
| OC 3 | Student Success Center | OC 9 | Science Classroom |
| OC 4 | Remote Learning - Study Area | OC 10 | General Classroom |
| OC 5 | Distance Learning Classroom | OC 11 | General Classroom |
| OC 6 | Conference Room | OC 12 | General Classroom |



P.O. Box 1910
 40241 Hwy 41
 Oakhurst, CA 93644
 email: oakhurst@maderacollege.edu
 T: 559-683-3940 or 559-692-5600
www.maderacollege.edu/oakhurst

at OAKHURST

SPRING 2023 FINAL EXAM SCHEDULE

IF CLASS MEETS	GROUP
<ul style="list-style-type: none"> • DAILY • MWF • M • W ** • F ** • MT • MW • MTh • MF • WTh** • WF ** • MTW • MTTh • MTF • MWTh • MThF • WThF** • MTWTh • MTWF • MTThF • MWThF 	A
<ul style="list-style-type: none"> • TTh • T • Th ** • TW • TF • ThF ** • TWTh • TWF • TThF • TWThF 	B
After 4:30 pm on: <ul style="list-style-type: none"> • M • MW 	Night M
After 4:30 pm on: <ul style="list-style-type: none"> • T • TTh 	Night T
After 4:30 pm on: <ul style="list-style-type: none"> • W 	Night W
After 4:30 pm on: <ul style="list-style-type: none"> • Th 	Night Th
After 4:30 pm on: <ul style="list-style-type: none"> • F 	Night F

CLASS TIME/GROUP	FINAL DAY	FINAL TIME
All Saturday Classes	Saturday, May 13	Normal Class Time
7:00 am/A	Friday, May 19	7:00 am - 8:50 am
7:00 am/B	Tuesday, May 16	7:00 am - 8:50 am
8:00 am/A	Wednesday, May 17	8:00 am - 9:50 am
8:00 am/B	Thursday, May 18	8:00 am - 9:50 am
9:00 am/A	Monday, May 15	9:00 am - 10:50 am
9:00 am/B	Tuesday, May 16	9:00 am - 10:50 am
10:00 am/A	Wednesday, May 17	10:00 am - 11:50 am
10:00 am/B	Thursday, May 18	10:00 am - 11:50 am
11:00 am/A	Monday, May 15	11:00 am - 12:50 pm
11:00 am/B	Tuesday, May 16	11:00 am - 12: 50 pm
12:00 pm/A	Wednesday, May 17	12:00 pm - 1:50 pm
12:00 pm/B	Thursday, May 18	12:00 pm - 1:50 pm
1:00 pm/A	Monday, May 15	1:00 pm - 2: 50 pm
1:00 pm/B	Tuesday, May 16	1:00 pm - 2:50 pm
2:00 pm/A	Wednesday, May 17	2:00 pm - 3:50 pm
2:00 pm/B	Thursday, May 18	2:00 pm - 3:50 pm
3:00 pm/A	Monday, May 15	3:00 pm - 4:50 pm
3:00 pm/B	Tuesday, May 16	3:00 pm - 4: 50 pm
4:00 pm/A	Wednesday, May 17	4:00 pm - 5:50 pm
4:00 pm/B	Thursday, May 18	4:00 pm - 5:50 pm
Night M	Monday, May 15	Normal Class Time
Night T	Tuesday, May 16	Normal Class Time
Night W	Wednesday, May 17	Normal Class Time
Night Th	Thursday, May 18	Normal Class Time
Night F	Friday, May 19	Normal Class Time
Exam Conflicts, Makeup Exams, or Exam by Special Arrangement*	Monday, May 15	7:00 am - 9:00 a.m.

DAY CLASSES

- If your class does not start on the hour, please assume that it starts at the beginning of the hour in order to determine on which day and at what time your final exam will be. (For example: If you have a 9:30 a.m. Tuesday/Thursday class, your class will then fall into group 9:00 B.)
- Classes which meet two days a week and which have different starting times for those two days will have a final exam determined by the first class meeting of the week. (For example: A class which meets at 9 a.m. on Monday and 10 a.m. on Wednesday will fall into group 9:00 A.)
- Examinations calling for special arrangements and/or approved makeup exams must be scheduled through the class instructor. Final examinations not adhering to this schedule may be made by the instructor and are subject to approval by the division dean.
- Students who have three final examinations scheduled on the same day may seek to have one final exam moved to another day by contacting the individual instructors BEFORE the start of the final exam week.

EXTENDED DAY

(Classes beginning at or after 4:30 p.m. and Saturday classes.)

- Final exams will be given during the final exam week using the above schedule.
- Classes which meet more than once during a week will meet only once during the final exam week, with the class meeting devoted to the final examination. Unless approved by the division dean, such classes will meet on the first normally scheduled night.

NOTE: Instructors must submit their final grades in the Student Services Building, no later than noon on Monday, May 22, 2023.

* Open periods are for final exam conflicts, makeup exams, and exam by special arrangement.
 ** Classes falling into these groups are possibly in conflict with other classes. If so, the other classes have priority for the rooms. The instructor will choose an open period for the final exam.

§ For night classes, the instructor should begin the final exam at the time the class usually begins.